Council Meeting
Tuesday, June 20, 2023
City Council Chamber
6:30 p.m.
AGENDA

Call to Order

Pledge of Allegiance

1. Consent Agenda
    - Minutes
        - Council Minutes– June 6, 2023
        - Street Committee – June 1, 2023
        - Community Center Commission – June 12, 2023
        - EDA – June 12, 2023
        - Library Board –June 13, 2023
        - Park & Recreation – June 14, 2023
    - Regular Bills
2. Department Heads
3. Hospital Board Financing Discussion
4. Electric Dept. Truck Garage Change Order
5. Park & Recreation Commission Recommendation – Resolution Shelter House Rental Rates
6. Resolution – Approving Submission of a 2024 State Bonding Request
7. Cannabis Law Discussion Update
8. Personnel Recommendation
    - Arena Hiring
    - Police Department
        - Vacation/Comp Time Hours Temporary Maximum Accrual Approval
        - Compensation
9. New Business
10. Old Business
11. Council Comments
12. Adjourn

P.O. Box 38 • 444 Ninth Street • Windom, MN 56101 • Phone 507-831-6129 • FAX 507-831-6127

Preliminary

Regular Council Meeting
City Hall, Council Chamber
June 6, 2023
6:30 p.m.

1. Call to Order:
   The meeting was called to order by Mayor Dominic Jones.

2. Roll Call:

Council Present:	Mayor Dominic Jones, Marv Grunig, James Nelson, Jenny Quade and Scott Benson
Council Absent:	Dennis Esplan
City Staff Present:	Steve Nasby, City Administrator; John Nelson, Liquor Store Manager; Andy Spielman, Building Official; Jon Ketzenberg, Streets & Parks Superintendent; Cheryl Ulferts, Finance Director; Tim Snyder, Community Center Director; Scott Peterson, Police Chief; Kristin Porath, Ambulance Director; Kari Hanson, Library Director; and Mary Hensen, Administrative Assistant

3. Pledge of Allegiance

4. Agenda Amendment:
   Jones said that staff had two items requested to add to the agenda consisting of Seasonal Pool hiring and Memorandum of Agreements with the labor unions to address the Juneteenth holiday.

   Motion by Nelson second by Benson to amend the agenda adding these two items under Personnel. Motion carried 4 – 0.

5. Consent Agenda:
   - Minutes
     - City Council Minutes – May 9, 2023 and May 16, 2023
     - Utility Commission – May 24, 2023
   - License Applications -
     - Exempt Gaming Permit – Windom Lions Club
   - Regular Bills

   Motion by Grunig second by Benson approving the Consent Agenda. Motion carried 4 – 0.

6. Department Heads:
   Tim Snyder, Community Center Director, said that the Center hosted a job fair for displaced Hylife workers today and another session is scheduled for Thursday, June 8th from 8 am to 4 pm. On June 10th there will be a Riverfest fireworks watch party at the Community Center with food trucks, seating area and the bar will be open. They are planning a Twins game trip for June 22nd and the cost is $105 per person which includes the bus trip, Twins ticket and $10 concessions coupon.

   Kari Hanson, Library Director, said the Summer Reading Program has started and are doing Bingo for kids. Library staff will also be doing Storytime reading at the schools over the summer.

7. Public Hearing – Land Use Code Revision:
Andy Spielman, Building Official, said the current code needed to be reviewed and revised to ensure compliance with State regulations and modern development practices. He said that the City hired an independent consultant, Bolton and Menk, to do the review with the Planning Commission. Spielman introduced the Bolton & Menk staff present as Haila Maze and Wyatt Archer. He noted the updated Code sections are on the City's website and advertisements alerting the public were placed to inform them about the project and public hearing tonight. Spielman said no City Council action is requested this evening.

Jones asked if citizen or Council comments could lead to changes in the proposed language. Spielman replied that citizen comments will be presented along with any Council comments to the Planning Commission and they would consider changes, if any, at their June meeting. Once that is completed there would be an ordinance adoption in July which takes two readings. Spielman said he did have legal review done and there were no changes.

Jones opened the public hearing at 6:38 pm and invited anyone from the public to speak. There would be a three minute limit, but questions would be answered.

Mary Hanson – 224 7th Street – said the only question she had was parking in front yards as she does that in the winter. Additionally, sometimes there are two trucks parked across from each other on her street and that takes up the available parking space. Spielman replied that the front, rear and side yard parking issues came up a lot with the Planning Commission. As this is Code it applies city-wide and there is not a feasible way to start writing in exceptions for specific areas and trying to enforce different rules. Side and rear yard parking was allowed in the old code and it is still permitted in the new code, but with requirements that it be on a surface made for parking not just a grass area where long grass and weeds can grow up around the vehicle. There were no changes to front yard parking from the current code. Jones said front yard parking is understandable for blizzards and snow emergencies. Spielman said this is a land use code and not traffic regulations so there is not ticket\tow, but if a violation occurred he would talk to the property owner and review the situation. Maze said the Code proposed for Windom is consistent with other communities, but more communities require an improved, hard parking surface for side and rear yard parking.

Nelson said a citizen had asked him about the difference in the parking code and why it was reviewed. Spielman said the Planning Commission spent a lot of time on the parking section, specifically parking in residential neighborhoods. There was a City Council policy on parking adopted but not integrated into code so that language has now been included in the revised code. Parking on front yards is permitted in driveways or regulated hard surface spots. The new code will say that side and rear yard parking will be approved with a permit. The reason the update was needed was to incorporate that policy, remove inconsistent language and modernize.

Jones said he had a question on open space for developments and if they can count public parks or open space in the calculations. Spielman said that open space is in three sections of code including subdivisions, PUDs and multi-family. The majority of the Planning Commission's discussion was on having usable open space, not parking areas or storm water retention areas. For subdivisions there needs to be open space which may be a dedication of park land to the City. In Planned Unit Developments (PUDs) there is a requirement for useable space. For multi-family the code requires 350 square feet for each unit and that open space has to be on the property where the multi-family building(s) are located and do not include public open spaces or parks.

Grunig said garages are growing and have gone from singles to doubles to triples or larger. He wanted to know if the City has made driveway approaches larger. Spielman said that the driveway to the garage can be the width of the garage(s) and a 12 foot parking pad. The curb cut to the street; however, has a minimum and maximum that has not changed and there is only one per property. If the property were on a corner lot or if it were a very long lot the owner may request a second access which is at the discretion of the Street Superintendent. Spielman also noted this code revision actually decreases the garage requirement from a double to a single covered garage plus a parking pad. This will make smaller lots more buildable and more likely to be developed.

Jones asked if anyone else from the public wanted to speak to the proposed code revisions. No other comments were received. Jones closed the public hearing at 6:55 pm.

Jones said the comments from the public and Council will be given to the Planning Commission and they will discuss if any revisions are needed before it comes back to the Council as a recommended ordinance change. The Council ordinance readings would be in July and following publication the ordinance with the new land use code regulations would be in effect.

Quade asked if the City Attorney had any comments on Section 152.442 which regulates signs. Spielman said (B) was added by the consultant as the City cannot review sign permits based on content such as whether it is a business sign or real estate sign, etc. Section (J) says that the Zoning Administrator can determine if language is offensive and this exception was noted in (B). He said the City Attorney was okay that the exception for review concerning offensive and\or inappropriate language, set forth in (J), was referenced in (B).

Jones thanked the Planning Commission, staff and consultants for their work on the code revision.

8. Donations:

Council Member Grunig introduced the Resolution No. 2023-22, entitled "AUTHORIZATION TO ACCEPT DONATION FROM GARY SENISE FOUNDATION TO THE WINDOM POLICE DEPARTMENT" and moved its adoption. The Resolution was seconded by Benson and on roll call vote: Aye: Nelson, Quade, Benson and Grunig. Nay: None. Absent: Esplan. Abstain: None. Resolution passed 4 – 0.

Council Member Benson introduced the Resolution No. 2023-23, entitled "AUTHORIZATION TO ACCEPT DONATION FROM POET THROUGH THE COMMUNITY IMPACT GRANT PROGRAM TO THE WINDOM AMBULANCE DEPARTMENT" and moved its adoption. The Resolution was seconded by Quade and on roll call vote: Aye: Quade, Nelson, Grunig and Benson. Nay: None. Absent: Esplan. Abstain: None. Resolution passed 4 – 0.

Jones thanked the Gary Sinese Foundation and POET for their donations to the City of Windom.

9. Resolution – Dept. of Transportation Airport Maintenance and Operation Grant Contract:
Nasby said that the grant is part of the routine airport maintenance funds the City receives through the State of Minnesota. Maintenance such as plowing runways, keeping navigational equipment operational and other items are covered by the grant at various rates. The City has to justify the expenses and then the State reimburses the City for eligible costs. The grant is for approximately $45,600.

Council Member Benson introduced the Resolution No. 2023-24, entitled "RESOLUTION AUTHORIZING EXECUTION OF MINNESOTA DEPARTMENT OF TRANSPORATION GRANT CONTRACT FOR AIRPORT MAINTENANCE AND OPERATION" and moved its

adoption. The Resolution was seconded by Quade and on roll call vote: Aye: Grunig, Nelson, Quade and Benson. Nay: None. Absent: Esplan. Abstain: None. Resolution passed 4 – 0.

10. Citywide Clean-up Review:
Jones asked Quade to provide an update as a member of the Ad Hoc committee. Quade said the report from Hometown and staff is that the clean-up went better than expected and most homeowners participated within the rules. Quade reviewed the statistics regarding tons collected, mattress tags and the use of the drop off sites. She said the Ad Hoc committee will meet and discuss any suggestions for next year at a future point. She thanked all the residents that participated and followed the rules.

11. 2024 State Bonding Requests:
Nasby said that the State will accept requests for local projects to be funded up to 50% by the State. The on-line application is due June 16th so there is not much time. The City previously had asked for funds for the Arena, Emergency Services Facility, Wastewater Treatment Plant and Red Leaf Court Storm Sewer. Only the Wastewater Treatment Plant request received any funding. The City still had information for the Red Leaf Court project and it would be feasible to update the data and resubmit. The State's priorities for funding are shown in the Capital Budget Instructions included in the packet.

Grunig asked if the Red Leaf storm sewer would be eligible. Nasby replied that it was considered to meet the rules previously and the problem has not been resolved so with the climate change aspect of the State's guidelines it is a viable project.

Benson asked if local roads would qualify. Nasby said that meeting the regional impact aspect, integrating climate prep and not having specific plans\costs it would be very difficult, if impossible, to pull the project information together and have a good application. The City did apply for Local Road Improvement Grant funds for 10th Street\River Road and that was close to the funding, but missed it. The plan is to resubmit that project for the Local Road grant as that is the best opportunity for funding.

Jones said the City can always submit a project outside of the MMB process when the legislative session starts, but these requests generally are not included in the Governor's recommendations and those recommendations are helpful. He noted that the Red Leaf Court project would be expensive for the residents' so State funding is needed for that project.

Motion by Grunig second by Quade to submit a State Bonding Request for the Red Leaf Court Storm Sewer project for 2024. Motion carried 4 – 0.

Nelson said there was a discussion about moving the Windom PD into the old fire hall space as the County maybe wanting all the space at the LEC. Could State Bonding be done for that project? Jones replied that the Police do impact a larger area so maybe. Grant funds would help and there is a 50/50 match with the MMB process. A cost estimate is also needed for the MMB submission.

Quade said she had talked about setting up a committee to look at City buildings and future needs. Due to the June 16th deadline it would be hard to submit this project.

Benson said he would be interested in starting discussions with the Police Department on space needs. Jones said that the Council looks at needs and set priorities.

Nasby said that Council member Grunig and former Council member Byam did some work on the old fire hall space and future uses for the space.

Grunig said he would like to get Police Department input before too much is done. Jones said he would ask the Chief and City Administrator to begin a discussion and look at how things like dispatch, etc. are impacted.

12. Hylife Update:
Jones asked Nasby to read an email prepared by EDA Director Tiffany Lamb. Nasby read the email which stated that all of the employees at Hylife had been terminated. The EDA coordinated with other resources to bring in other employers, host SW MN PIC and help out as needed. The visa holders are not eligible for State resources such as unemployment compensation so the focus on these employees was pursuing employment opportunities. Many companies from inside and outside Minnesota recruited the Hylife employees. SW MN PIC is in town this week to provide dislocated worker benefits and information.

Nasby said he and staff have reached out to DEED and the Department of Revenue concerning the $14 million State appropriation to Windom.

Quade said there is community discussion on the housing and that it is City-owned. Nasby said the workforce housing project is a private deal between the developers and Hylife. The State funding is to be used to support the completion of that project, at this time the City has no ownership role and is actively working to keep it within the private sector.

Nelson asked about the TIF for the housing project. Nasby said the City had previously agreed to TIF funds, but the housing project has to be completed and pay its property taxes. If neither of these things happen the City is not obligated to make any TIF payments.

Grunig asked about Premium Iowa Pork coming in as new owners. Nasby said he and staff had reached out to their CEO. There are still proceedings in Hylife's bankruptcy that need to be completed before there is any change in ownership of the property and they are expecting that to take about a week. As such, Premium Iowa Pork did not have any plans to share with the City yet.

13. Cannabis Law Discussion:
Nasby said the Minnesota Legislature passed a bill that went into effect in 2022 to legalize the sale of THC (tetrahydrocannabinols). To have adequate time to develop rules (licensing and permitting), or awaiting State regulations, the City enacted a one-year moratorium on the sale of THC products within the City of Windom which went into effect on August 2, 2022 and will expire August 1, 2023. Current products such as CBD oils, which contain this trace amount of THC, were already permitted and sold in Minnesota.

In 2023 the State of Minnesota passed legislation to legalize recreational cannabis. Due to the expiration of the City's moratorium and the new State cannabis law, the City of Windom needs to take steps to either regulate cannabis or let the moratorium expire without any further action.

Possible options were outlined in the Council memo and include the following:

- Take no action and let all retailers pursue State permitting to sell cannabis products.

- Adopt licensing regulations that could be based on cigarettes, on-sale liquor or off-sale liquor.

Staff is requesting City Council direction for future action(s) if needed. Should the City Council want to pursue a licensing structure prior to August 1st, it would require adoption of an ordinance, which would include two ordinance readings and publication in July.

Jones said that the law states there has to be one licensed retailer per 12,500 people so maybe Cottonwood County should take on licensing. This would provide consistency among the communities. If the City were to take on licensing, we would then be selecting license holders and doing enforcement, etc.

Benson said that he thinks the City could use the license revenue to address Police needs and do street improvements. Nasby said the State law limits the initial license applications fees to $500 and renewals to $1,000 so not much license revenue would be generated by the City.

Grunig said the County could do it, but what do other cities do? Nasby replied that other cities have various approaches ranging from extending a moratorium to doing nothing. Most common is some type of licensing. If the City of Windom wants to regulate cannabis in some form, an ordinance needs to be adopted and published by August 1st.

Jones said it is simpler for everyone if there is one oversight regulation countywide.

Quade agreed time is short for consultation with the County and August 1st is coming quickly. She sees this as a City function and would like to see licensing so we know who is selling product can check on compliance with the regulations. She said by licensing we can also look into the future as maybe more things will be made legal.

Nelson asked if the City could extend the moratorium. Nasby said the law states there are no local opt outs, but he heard that this is being considered by a community. Nelson said this whole thing will create a problem for the Police.

Jones said the Police will get versed in the law and may have some input. There are provisions in the law that allow some distance regulations from schools which is good. He said that if Windom does decide to license cannabis, he only wants to see one license which meets the State requirements. Licensing is not a money maker and does take an ordinance to enact.

Benson said he is okay with asking the County, but we do need licensing and regulation before this happens on August 1st.

Quade said she is in favor of multiple licenses. This is more than bags of weed and includes gummies and THC beverages and products. Maybe THC beverages would be sold at the Liquor Store and products in bars or other stores like where cigarettes are sold. This is not about the fees but just having some rules.

Jones said he is not looking forward to a time when weed joints would be available like cigarettes. He feels this needs Police Department review and recommendations before Council action.

Nasby said what he is hearing is that there is Council agreement to talk to the County about licensing and then, depending on that information, the Council could make direction to staff on June 20th about a licensing ordinance for the July meetings.

Chief Peterson said that cannabis impairment is the same traffic law and is illegal. The State Department of Safety is having a webinar on the subject. The new law permits up to two pounds at home and two ounces in a vehicle. He said it will be much clearer and easier to understand when the State codifies their 300 page legislative bill. Jones asked if Peterson preferred County licensing or if the City does it alone. Peterson said they would do what the Council directs.

14. Personnel:
Kari Hanson, Library Director, said she had requested that the Saturday hours at the Library be moved to a noon closure instead of 1:00 pm. They had tracked the number of patrons since January and there was very little use in that hour. A spreadsheet showing the data is in the Council packet. Jones said the Library Board and Personnel Committee have both recommended approval of the Saturday hour changes for the Library.

Motion by Nelson second by Grunig to approve the Library's Saturday schedule to 9:00 am to 12 noon as recommended. Motion carried 4 – 0.

Tim Snyder, Community Center Director, said that he is recommending the hiring of Tera Crowell at Step 4 for the Administrative Assistant position with a one-step increase in six months. The position is open as the previous person resigned due to the full-time nature not being a good fit.

Motion by Benson second by Nelson to hire Tera Crowell at Step 4 for the Administrative Assistant position with a one-step increase in six months. Motion carried 4 – 0.

Snyder is also recommending the hiring of Jacob Fundahn as an on-call, bartender at a rate of $10.33/hour.

Motion by Quade second by Benson to hire Jacob Fundahn as an on-call, bartender at a rate of $10.33/hour. Motion carried 4 – 0.

Cheryl Ulferts, Finance Director, said that the office has been short staffed since January and the Council approved moving a part-time position to full-time in April. She is recommending the promotion of Emily Prokosch to the full-time Administrative II position at her current rate of Step 12 effective June 12, 2023. She is also recommending the hiring of Tammie Fenner for the part-time Administrative II position at Grade 3, Step 2 with a potential advancement to Step 3 upon her six month review.

Motion by Grunig second by Nelson to promote Emily Prokosch to the full-time Administrative II position at her current rate of Step 12 effective June 12, 2023. Motion carried 4 – 0.

Motion by Benson second by Nelson to hire Tammie Fenner for the part-time Administrative II position at Grade 3, Step 2 with a potential advancement to Step 3 upon her six month review. Motion carried 4 – 0.

Jones said an item added was the hiring of additional pool, seasonal staff. These included Nathanial Bjorklund, Clair Veenker and Jazmyn Hietbrink.

Motion by Grunig second by Benson to approve the seasonal pool hiring recommendations as presented. Motion carried 4 – 0.

Nasby said that the Personnel Committee had discussed the recently State-approved Juneteenth holiday (June 19). As with other holidays, there can be no public business conducted. He worked with the labor unions on a memorandum of agreement on how the new holiday would be treated under the labor agreements. The Personnel Committee's recommendation was to have it as a paid holiday for 2023 and leave future years to negotiations with the unions. The memorandum of agreements were provided to the City Council.

Motion by Benson second by Quade to approve the memorandum of agreements with IBEW and LELS as presented. Motion carried 4 – 0.

15. New Business:
None.

16. Old Business:
None.

17. Council Comments:
Benson asked the public to watch out for kids walking and on bikes as summer is here and kids will be out at parks and recreation fields.

Nelson said he learned that one should not eat a whole bag of gummies.

Grunig noted that cities across the State are dealing with the cannabis issues.

Quade noted the Riverfest activities this weekend. She reminded homeowners to get their lawns mowed.

Jones encouraged the public to participate in the events over Riverfest.

Nasby thanked the Chamber, volunteers and City staff for their efforts in organizing and executing Riverfest activities.

18. Adjournment:
Mayor Jones adjourned the City Council meeting by unanimous consent at 8:26 p.m.

______________________________	Attest: ______________________
Dominic Jones, Mayor	Steve Nasby, City Administrator

Windom Street Commission

Minutes for Thursday, June 1st, 2023
At Street Department

Roll Call:
Present: Jenny Quade, Dennis Esplan
City Staff: Jon Ketzenberg
Public: Greg Holt, Emily Masters
Absent: None

Call the Meeting to Order at 3 p.m.

1. **Hospital sidewalk:** Emily applied for a grant from the AARP to expand the Hospital walking path to highway 71 right away. She did not receive the grant at this time, but is going to reapply. Side walk is to be installed along Hospital drives right away, when the money is available. Emily & Greg will be in touch to go over the plans when the project is moving forward.

2. **544K Loader Repair:** Have several bids to repair center pivot pins on the John Deere 544K loader. One from RDO in Mankato for $9,932 doesn't include line boring or trucking. Farm Service has a price of $7,550. Dicks welding can do the line boring for $900-$1,200 if need. Jenny & Dennis agree to have it fixed by Farm Service. I have a appointment set up with Tim.

3. **Kalash letter:** The Street commission reviewed Mr Kalash's letter and no further action was taken. The alley aprons were built to the same specs as the old road.

4. **Traffic Lights:** MN DOT is programming a replacement of the traffic signals in town for 2025. They anticipate the City Of Windom to have a $150,000 to $200,000 charge for a 50% share at 10th street. The Commission thinks that the City Of Windom shouldn't pay for any of the traffic lights up grade.

5. **Old Business:**

6. **New Business:** None

7. **Commission Comments:** None

8. **Adjourn meeting.** Meeting was adjourned at 3:40pm

9. **Next Meeting: To be determined**

Community Center Commission Minutes

Monday, June 12, 2023

1. Meeting was called to order at 5:32pm.

Present:

President:	Linda Stuckenbroker
Secretary:	Mitch Voehl- Absent
CC Director:	Tim Snyder
Commission Members:	Lenny Thiner
	Al Baloun- Absent
	Jan Duscher- Absent
Commission Liaisons:	Scott Benson
	Jim Nelson
City Administrator:	Steve Nasby – Absent

Approval of Minutes: Not enough for a Quorum- No voting tonight.

2. Directors Report:

I. Receptionist hired Tera Crowell, she is doing excellent, taking initiative on wedding swag. Glad to have her. Board welcomes Tera to the Windom Community Center staff.

II. Mardi and Josh; the board is getting compliments as to building maintenance, excellent reports.

3. Old Business:

I. Overflow parking area- toured front lawn by Senior Center/Pavilion. Jan Duscher motioned to rope this area off as overflow parking and potential future expansion; 2nd by L.Thiner vote 3-0 approved.

II. Fireworks Watch Party planned for 5/10/23; would like Ice Cream Truck, bar will be open 7-9:45pm.

4. <u>New Business:</u>

    I. Everyone carded for All Bar Events
        a. Sign up that night
        b. All doors-Wristbands for 21
        c. Liability for all Windom Community Center
    II. Discussed upcoming THC Laws; board will review when all member present, no action taken
    III. Talk to Girl Scouts about Girl Scout Hut
    IV. Drawing of Outdoor Stone Path and Huts- Brad Bussa
    V. Closed Juneteenth June 19th.

5. <u>Commission Comments:</u>

    I. Loved Riverfest watch party; Rainy weather
    II. Glad to have the Community Center hosting career Fairs

6. Adjourn at 6:35 pm

Next Meeting: July 10th, 2023

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
JUNE 12, 2023

1. Call to Order: The meeting was called to order by President McNamara at 12:01 p.m.

2. Roll Call & Guest Introductions:

   EDA Commissioners: Ryan McNamara, Nancy Wepplo, Marv Grunig, and James Nelson.
   Absent: Tom Seigfreid.
   Also Present: EDA Staff – Tiffany Lamb, EDA Director, and Admin. Asst. Mary Hensen; Mayor Dominic Jones; Kevin Stevens, Cottonwood County Liaison; Mike Lohre (Citizen); and Justin Jacobs (KDOM Radio).

3. Approval of Minutes: May 8, 2023:

   Motion by Commissioner Grunig, seconded by Commissioner Wepplo, to approve the Minutes of the EDA Meeting held on May 8, 2023. Motion carried 4-0.

4. HyLife Foods Windom – Update: Director Lamb confirmed that HyLife Foods of Windom laid off 1,007 employees and closed the plant. The property went to auction in the bankruptcy proceedings and was purchased by Premium Iowa Pork of Hospers, Iowa. The official sale order was approved by the U. S. Bankruptcy Court on Friday afternoon, June 9, 2023. Premium Iowa Pork operates plants in Hospers, Iowa, and Luverne, Minnesota, (as Premium Minnesota Pork). They are to receive possession of the Windom facility early this week. The EDA is waiting to hear their plans concerning the local facility. Representatives of Premium Iowa Pork have contacted the City Utilities Office to ask about transfer of the utilities for the HyLife property.

   Director Lamb related that one of the highest priorities for the EDA has been working on resources for the employees. The EDA has worked to connect the H2B workers with the resources they need to access other employment. These visa holders are not eligible for other resources such as unemployment, health insurance through MN Sure, dislocated workers services, etc. The EDA has also been actively working with other agencies concerning resources for non-visa workers. On Tuesday, June 6th, and Thursday, June 8th, the Community Center hosted a job and resource fair for dislocated workers. Director Lamb expressed her appreciation to the Southwest Minnesota Initiative Foundation for their assistance in these events and also to HyVee for donating snacks and bottled water for the job seekers.

   Michael Foods of Gaylord is able to provide employment to a large number of the visa holders. Their representatives have been in Windom interviewing prospective employees. Clemens Foods in Michigan is also able to provide employment for many of the visa holders.

   The EDA has also been working to provide information and encourage local businesses to sign up with MN Works to post available job openings.

5. Southwest Initiative Foundation

   A. Small Business Assistance: Director Lamb reported that she has been working with Scott Marquardt of SWIF concerning local small businesses. He proposed a program to assist local businesses who have been impacted by the closure of HyLife Foods. SWIF officials are currently formulating a program to encourage local banks to increase existing lines of credit to these businesses. These extensions of credit could be backed by a CD provided by SWIF. The Southwest Regional Development Commission is also willing to work with SWIF on this project. At this time, the specifics of the program are still in the formation stage; however, any businesses experiencing struggles resulting from HyLife's closure can contact the EDA Office.

6. New Business: There was a brief discussion about the upcoming vacancy on the EDA Board as Tom Seigfreid will not be returning as a Commissioner.

7. Unfinished Business
   A. Staff Report: Director Lamb advised that City Staff has been communicating with DEED and MN Management and Budget concerning the state aid package. The requirements and eligible uses are being finalized. She has also been in contact with representatives of the workforce housing developer concerning the status of their project. Currently they are continuing the construction work on those units and hope to have the apartments completed by August.

   Director Lamb and City Staff have been in contact with representatives of DVK and the City Attorney concerning the platting procedures for the former Cemstone plant site. DVK's attorneys are working to resolve prior title issues on the former Bosshart-Rode Property. Voss Plumbing and Heating is planning to begin the demolition activities at the old Cemstone plant next week.

8. Miscellaneous Information
   A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the April 2023 financial reports submitted by Van Binsbergen & Associates.

9. Adjourn: On consensus, President McNamara adjourned the meeting at 12:17 p.m.

Attest: ______________________________ ______________________________

Tiffany Lamb, EDA Director Ryan McNamara, EDA President

Windom Library Board Meeting
June 13, 2023 - 5:05PM

1. Call to order: The meeting was called to order by John Duscher
2. Roll call: Members present: John Duscher, Fran Swenson, Chris Wolf, Wade Pfeiffer, Anita Winkel, Steve Fresk
   Library Staff present: Kari Hanson
   City Council member present: Dennis Esplan
   Members absent: Kari Scheitel
3. Agenda & Minutes: Approved by Steve Fresk & seconded by Fran Swenson
4. Financial Report: Approved by Wade Pfeiffer & seconded by Chris Wolf
5. Librarians Report: Been very busy! Hot Spots are VERY popular! Summer Reading program has 61 kids already registered! Summer toddler times has had 2 sessions with very good attendance. Rhonda Miller presented puppets at the Toddler Time and it went very well! Lunch Bunch with Nancy has also had 2 sessions. Adult book club was last Tuesday with 7 people in attendance. "In Stitches" group is still meeting weekly, usually around 5-8 people in attendance. Lana the Iguana has made her presence once again, she is hiding somewhere on the square for the kids to find. BINGO has started, open for ages from 0-105....prizes are awarded for a straight BINGO, when they complete a BLACK OUT BINGO, they will receive a book! Approved by Anita Winkel and 2nd by Steve Fresk
6. Old Business: New Saturday hours will begin on June 17, closing at 12:00 PM instead of 1:00 PM. Drivers permit testing going well. The library will be CLOSED Monday, June 19th for JUNETEENTH.
7. New Business: No new business
8. John recommended if anyone has any book suggestions to get them in.

Meeting adjourned by John Duscher at 5:19PM
Submitted by Christina Wolf

Windom Park & Recreation Commission

Minutes for Wednesday, June 14th, 2023
City Hall Council Chambers

Roll Call:
Present: Paul Johnson, Jill Knapp, Ron Kuecker, Jackie Jurgens, Pam Hogan, Scott Benson, Jenny Quade,
City Staff: Tim Hogan, Jon Ketzenberg
Public: Erik Haken & Steph Evers (Lions Club)
Absent: Jess Smith

Call the Meeting to Order at 5:30 p.m. Meeting was called to order by Paul Johnson at 5:30pm

1. **Motion to Approve or amend agenda:** Motion to approve the agenda was made by Jurgens and was seconded by Knapp. Motion carried.

2. **Approve Minutes from April 12th, 2023: No May Meeting:** Motion was made by Jurgens to approve the April minutes and was seconded by Knapp. Motion carried.

3. **Lions Club:** Shelter Update: Erik Haken and Steph Evers were present to give the commission an update on the Tegels Park Shelter. Haken said it is about 90% complete. They need to get partitions up in the bathrooms and they are waiting on some steel to finish some interior work. Quade asked if the new amenities such as the bathrooms and the Kitchen area were locked so public are not able to get in to those areas. Haken said that it is all locked and that keys were given to specific City staff for access. As of now the public is able to use the main part of the shelter. The Lions club has not officially gifted the shelter to the City because it isn't 100% finished. Evers commented on some confusion on the shelter being rented out to the public. Evers stated that people have asked about renting the shelter and that it is not open for rental but yet there are reservations being taken and the shelter has been rented out. Evers asked to have some clarity over the rental of the shelter. Hogan stated that he has had a number of people call him to reserve the shelter and that he has a list of names that would like to reserve the Tegels shelter for events. Hogan said that he has not opened reservations to the public online because it is not finished and that the commission has not set fees yet for the shelter. Hogan also stated that the list he has for reservations is for the Kastle Kingdom Shelter and it was discussed with the individuals that if the Tegels Park shelter is completed that they would have the option to move to the new shelter. Hogan said that there is an online calendar that people can view online for shelter reservations. Ketzenberg also added that he still has the previous bulletin board that we can post the reservations on in the shelter as well. Hogan said when they finalize the fees and rental agreement that they will also have that posted in the new shelter. Evers asked based off of the rental income of the shelter, how much of the money will go back into the maintenance of the shelter. Ketzenberg said that the rental income for shelters goes back into the general fund for the City. Haken asked if there is a way to separate some of that income out for maintenance and repairs. Quade said that there is a separate line item in the parks budget for shelter maintenance and that at budget discussions they will have to look at how much is needed to ensure the building continues to be maintained and not end up looking like our other shelters.

    a) **Shelter Rental Rate Discussion.** In preparation for the Tegels Park shelter rental fee discussion Johnson emailed the commission numerous shelter rental agreements and fees from Cities around our area. The commission was able to look over the information to see how we would compare the rates of other Cities for our new Shelter. Discussion was held about what the other Cities charge for rental rates and what the rental agreements look like. Hogan and Ketzenberg said that they would be able to take some information that other Cities are using as well as information they would like in the agreement and present that agreement t the next meeting. Hogan added that they would like the commission to make a recommendation to the council to get approved so we will have rates in place when the City takes over the shelter. Discussion was held about increasing the fees for the new shelter and having a damage deposit required for renting the new shelter. It was discussed that the commission would like to see a half day fee and a full day rental fee. There was also a discussion to add the bathrooms and kitchen area for an additional fee. Discussion was also held on how we control the possible damage of the shelter. The City does not have on call or weekend staff to go check the shelter between each rental if someone rents it in the morning and another group rents it in the afternoon. Hogan and Ketzenberg said that there will be cameras installed that will help monitor this. There was also discussion on how the shelter bathrooms and kitchen will be opened for the shelter for each reservation. Discussion was held about potentially having City Hall handing out keys but if it is a weekend and the office is closed, arrangements would have to be made ahead of time. It was determined that will we still have to look into how we will have the shelter opened up and closed up for each reservation. Hogan and Ketzenberg will discuss options for this. The commission determined that they would like to see the rates set at $55.00 for a half day and $110.00 for an entire day with a $25.00 additional fee for the use of the bathrooms and kitchen area. A damage deposit of $150.00 would also be required and will be refunded if the shelter is not damaged. It was also determined that these prices would all include sales tax. A motion was made by Pam Hogan to set the new Tegels Park shelter at $55.00 for a half day and $110.00 for the entire day with an additional charge of $25.00 for the use of the bathrooms and kitchen area. Motion was seconded by Knapp. Motion carried. A motion was also made by Ron Keucker to include sales tax to the fee for the Kastle Kingdom Shelter at $40.00 including sales tax. That motion was seconded by Jurgens. Motion carried.

4. Recreation Director report:

a) Horse Expo: Hogan said that he did attend the MN Horse Expo and had flyers with information available at the booth. Hogan was able to talk with people that attended the Expo and will have to see if any reservations for shows come in.

b) Summer Activity Registrations

   i. Pool Opening Set for June 10th : Hogan said the Pool opened on June 10th which is on the same timeline as previously and that lesson started on June 12th. Hogan also said they are still dealing with some leaks and issues but continue to try and work to fix things as they can.

   ii. Rec Activities Begin June 12th: Hogan also stated that the summer recreation ball program started on June 12th as well and feels that the new baseball coordinator Alex Fink will do a fantastic job.

c) Summer Staff Hired: Hogan updated that they are fully staffed for seasonal staff at the pool and rec program but is having a hard time get swim instructors for lessons.

d) Lifeguard Pay Rates: Reimburse Certification Costs at the end of the Summer. Hogan said he is working on getting costs together for certifications for lifeguards and swim instructors and would like to see the commission recommend reimbursing the staff for those certifications if they complete a full summer of work at the pool. This information will be brought to the next meeting.

5. **Park Superintendent Report:**
    a) Kayak Launch: Ketzenberg said that the Kayak launch for island park will go in sometime next week. Discussion was held by the commission that there should be some sort of recognition done to invite donors who help fund this project as well as having the Citizen put something in the paper. A date will be set for the unveiling of the new Kayak launch.
    b) Parks Update: Ketzenberg said the new dog park equipment is in and will be installed in the new dog park when the students that raised the money for their Eagle Achievement project get back from a school trip to help install the new equipment.
    Ketzenberg also said the electric department is marking out the location of the new lights that will be installed along Island Park. Those will start going in next week.
    c) Tegels Park Construction Continues: Discussion was held in the beginning of the meeting with the Lions Club.

6. **Old Business:**
    a) Veterans Memorial Update: Hogan said that he talked with Marv Grunig and the memorials are supposed to be delivered next week and they will get those installed. The footings for the flag poles are in so when the memorial is finished the flags can go up. Lighting was installed by Ron's Electric. Landscaping and seeding will be done in the fall. Marv has adopted the park and will be doing most of the care of the new Veteran's Memorial.

7. **New Business: None**

8. **Open Mike:** Jurgens asked about the status of the camper dump station that the City was working with MNDOT on. Ketzenberg informed the commission that they have not heard back from the MNDOT legal representative. Johnson added that its good that it got to the legal side but sometimes can be a black hole so Johnson would like it if we do not hear from them in the next 2-3 months that we start looking at other options.

    Kuecker asked about the status of the deer hunt in city limits. Kuecker asked what was applied for on locations for the hunt. Ketzenberg said at this time Mayflower Park and the old dump location were tentatively the two locations. Ringo Park is another location Steve Nasby and the Police Chief Peterson are going to look into and will get back to the City Council with updated information. Kuecker said he is concerned about the safety of hunting in the Ringo Park location.

9. **Adjourn meeting.** Meeting was adjourned at 7:07pm by unanimous consent.

10. **Next Meeting July 12thth @ 5:30 in the City Council Chambers**

Windom, MN

Expense Approval Report
By Fund

Payment Dates 6/3/2023 - 6/16/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
Activity: 41110 - Mayor & Council					
SCHRAMEL LAW OFFICE	MAY-23	06/14/2023	CIVIL/MAYOR/COUNCIL	100-41110-304	240.00
US BANK	20230531	06/12/2023	Zoom Meeting	100-41110-326	17.09
CITIZEN PUBLISHING CO	20230531	06/09/2023	Law enforcement week	100-41110-350	74.00
CITIZEN PUBLISHING CO	20230531	06/09/2023	Closed Memorial day	100-41110-350	128.40
CITIZEN PUBLISHING CO	20230531	06/09/2023	Did you know Land use	100-41110-350	160.50
CITIZEN PUBLISHING CO	20230531	06/09/2023	Did you know Permits	100-41110-350	240.75
CITIZEN PUBLISHING CO	20230531	06/09/2023	Weed Control	100-41110-350	321.00
CITIZEN PUBLISHING CO	20230531	06/09/2023	Graduation	100-41110-350	100.00
WINDOM LIONS CLUB	06-01-23	06/06/2023	PARK SHELTER DONATION	100-41110-490	24,693.00
			Activity 41110 - Mayor & Council Total:		**25,974.74**
Activity: 41310 - Administration					
SW/WC SERVICE COOPERATIV	JUNE 2023	06/01/2023	EAP	100-41310-131	9.00
INDOFF, INC	3650815	05/23/2023	CITY/SUPPLIES	100-41310-200	25.18
INDOFF, INC	3652450	06/02/2023	CITY OFFICE/SUPPLIES	100-41310-200	2.29
INDOFF, INC	3652903	06/02/2023	CITY OFFICE/SUPPLIES	100-41310-200	48.27
QUADIENT LEASING USA, INC	N9958512	06/13/2023	LEASE PAYMENTS/SUPPLIES	100-41310-200	25.03
A & B BUSINESS	IN1057944	06/06/2023	05-05-23 - 06-04-23/MAINTE	100-41310-217	108.84
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-41310-322	1.48
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-41310-322	0.63
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-41310-322	1.48
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-41310-322	2.22
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-41310-322	0.63
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-41310-322	2.80
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-41310-322	6.40
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-41310-322	4.20
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-41310-322	2.80
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-41310-322	4.20
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-41310-322	2.96
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-41310-322	2.96
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-41310-322	2.96
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-41310-322	8.95
CITIZEN PUBLISHING CO	20230531	06/09/2023	office asst	100-41310-350	917.50
CITIZEN PUBLISHING CO	20230531	06/09/2023	Summer Hours	100-41310-350	160.50
			Activity 41310 - Administration Total:		**1,341.28**
Activity: 41910 - Building & Zoning					
SW/WC SERVICE COOPERATIV	JUNE 2023	06/01/2023	EAP	100-41910-131	1.80
INDOFF, INC	3650816	05/23/2023	B&Z/SUPPLIES	100-41910-200	3.97
INDOFF, INC	3652451	05/25/2023	B&Z/SUPPLIES	100-41910-200	8.37
INDOFF, INC	3652920	06/02/2023	B&Z/SUPPLIES	100-41910-200	9.57
QUADIENT LEASING USA, INC	N9958512	06/13/2023	LEASE PAYMENTS/SUPPLIES	100-41910-200	25.03
WEX BANK	MAY 2023	06/14/2023	FUEL	100-41910-212	95.23
SCHRAMEL LAW OFFICE	MAY-23	06/14/2023	P&Z	100-41910-304	525.00
VERIZON WIRELESS	9935663305	06/02/2023	TELEPHONE	100-41910-321	41.11
CITIZEN PUBLISHING CO	20230531	06/09/2023	Land use Building & Zoning	100-41910-350	363.50
			Activity 41910 - Building & Zoning Total:		**1,073.58**
Activity: 41940 - City Hall					
US BANK	20230531	06/12/2023	FAMILY DOLLAR	100-41940-211	15.38
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-41940-211	28.59
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	100-41940-383	549.29
US BANK	20230531	06/12/2023	UNCOMMON USA	100-41940-406	191.00
MELISSA PENAS	MAY 2023	06/02/2023	CLEANING/CITY HALL	100-41940-406	264.50

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SANDRA HERDER	MAY 2023	06/02/2023	CLEANING/CITY HALL	100-41940-406	264.50
ELECTRIC FUND	#748	06/13/2023	EL/MAINTENANCE - UTILITIES	100-41940-409	8.61
SCHWALBACH HARDWARE	20230531	06/12/2023	City Hall maint utilities	100-41940-409	91.74
SCHWALBACH HARDWARE	20230531	06/12/2023	City Hall maint utilities	100-41940-409	52.50
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-41940-409	5.28
				Activity 41940 - City Hall Total:	**1,471.39**
Activity: 42120 - Crime Control					
SW/WC SERVICE COOPERATIV	JUNE 2023	06/01/2023	EAP	100-42120-131	16.20
INDOFF, INC	3652902	06/06/2023	POLICE/SUPPLIES	100-42120-200	73.90
QUADIENT LEASING USA, INC	N9958512	06/13/2023	LEASE PAYMENTS/SUPPLIES	100-42120-200	25.03
KWIK TRIP INC & SUBSIDIARIE	MAY 2023	06/13/2023	MOTOR FUELS	100-42120-212	333.05
WEX BANK	MAY 2023	06/14/2023	FUEL	100-42120-212	1,764.18
AMAZON CAPITAL SERVICES, I	1KRF-W679-3XGH	05/18/2023	POLICE/UNIFORMS	100-42120-218	1,511.69
AVERA MEDICAL GROUP	UP6000260656	06/06/2023	POLICE/WYATT KRICK	100-42120-305	172.70
AVERA MEDICAL GROUP	UP6000260657	06/06/2023	POLICE/WYATT KRICK	100-42120-305	204.03
AT & T MOBILITY	287293102788X06032023	06/13/2023	POLICE/TELEPHONE	100-42120-321	692.49
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-42120-322	4.85
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-42120-322	12.05
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-42120-322	5.40
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-42120-322	5.40
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-42120-322	5.50
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-42120-322	63.00
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-42120-322	3.40
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-42120-322	5.50
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-42120-322	8.13
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-42120-322	9.85
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-42120-322	10.05
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-42120-322	4.85
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-42120-322	4.85
AMAZON CAPITAL SERVICES, I	1FPY-1RY7-6QMD	05/18/2023	POLICE/RADIO UNITS	100-42120-323	39.95
AMAZON CAPITAL SERVICES, I	1WN4-H6MP-G1NW	05/18/2023	POLICE/RADIO UNITS	100-42120-323	29.95
ALPHA WIRELESS - MANKATO	20681	06/06/2023	POLICE/RADIO UNITS	100-42120-323	108.00
SMITH AUTOMOTIVE CO	1258	06/13/2023	POLICE/2019 FORD F-150	100-42120-363	4,627.02
PAUL MARSH	27870	06/06/2023	POLICE/UNIT K9/MAINTENAN	100-42120-405	337.40
PAUL MARSH	27898	06/06/2023	POLICE/UNIT 22-2/MAINTENA	100-42120-405	70.50
PAUL MARSH	27923	06/13/2023	POLICE/UNIT 22-2/MAINTENA	100-42120-405	659.44
PAUL MARSH	27973	06/13/2023	POLICE/K-9/MAINTENANCE -	100-42120-405	1,963.90
CARQUEST - SMITH AUTO SUP	5-31-23	06/06/2023	MAINTENANCE	100-42120-405	24.69
COTTONWOOD CO AUD/TREA	JUNE 2023	05/25/2023	RENT	100-42120-412	2,050.00
FORD MOTOR CREDIT CO LLC	1774626	06/13/2023	POLICE/VEHICLE LEASE	100-42120-419	663.95
ENTERPRISE FM TRUST	FBN4766525 POLICE	06/06/2023	POLICE/VEHICLE LEASE	100-42120-419	791.78
AMAZON CAPITAL SERVICES, I	1NJT-3K7L-LQ66	06/02/2023	POLICE/MISC	100-42120-480	33.00
US BANK	20230531	06/12/2023	public safety uas	100-42120-480	475.00
SCHWALBACH HARDWARE	20230531	06/12/2023	Police other maint	100-42120-480	6.99
SCHWALBACH HARDWARE	20230531	06/12/2023	Police other maint	100-42120-480	17.99
SCHWALBACH HARDWARE	20230531	06/12/2023	Police other maint	100-42120-480	21.99
SW/WC SERVICE COOPERATIV	JUNE 2023	06/01/2023	EAP	100-42120-480	1.80
				Activity 42120 - Crime Control Total:	**16,859.45**
Activity: 42220 - Fire Fighting					
US BANK	20230531	06/12/2023	Amazon	100-42220-211	21.99
ARAMARK	2560132709	05/19/2023	FIRE/SUPPLIES	100-42220-211	43.14
KWIK TRIP INC & SUBSIDIARIE	MAY 2023	06/13/2023	MOTOR FUELS	100-42220-212	119.59
WEX BANK	MAY 2023	06/14/2023	FUEL	100-42220-212	633.55
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Fire	100-42220-215	69.99
SCHWALBACH HARDWARE	20230531	06/12/2023	Fire materials	100-42220-215	35.96
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Fire	100-42220-215	14.17
US BANK	20230531	06/12/2023	HEIMAN FIRE EQUIPMENT	100-42220-215	631.70
US BANK	20230531	06/12/2023	AMAZON	100-42220-215	705.25
SCHWALBACH HARDWARE	20230531	06/12/2023	Fire materials	100-42220-215	32.34
US BANK	20230531	06/12/2023	FULL SOURCE	100-42220-217	410.83

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Fire	100-42220-217	62.82
SCHWALBACH HARDWARE	20230531	06/12/2023	Fire operating supplies	100-42220-217	47.97
A & B BUSINESS	IN1057944	06/06/2023	05-05-23 - 06-04-23/MAINTE	100-42220-217	63.49
MN FIRE SERVICE CERTIFICATI	11366	06/07/2023	FIRE/TRAINING & REGISTRATI	100-42220-308	1,008.00
AVERA MEDICAL GROUP	11-17-21	06/06/2023	FIRE/DANIEL MARAS	100-42220-310	17.00
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	100-42220-322	13.86
US BANK	20230531	06/12/2023	AMAZON	100-42220-323	154.52
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	100-42220-383	381.52
US BANK	20230531	06/12/2023	AMAZON	100-42220-404	57.39
SCHWALBACH HARDWARE	20230531	06/12/2023	Fire Maint Office	100-42220-404	7.99
WINDOM FARM SERVICE	31297	06/08/2023	FIRE/MAINTENANCE - VEHICL	100-42220-404	130.54
HEIMAN FIRE EQUIP. CO	0921171-IN	06/08/2023	FIRE/MAINTENANCE - VEHICL	100-42220-405	2,680.79
SCHWALBACH HARDWARE	20230531	06/12/2023	Fire maint vehicle	100-42220-405	9.06
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Fire	100-42220-405	16.62
SCHWALBACH HARDWARE	20230531	06/12/2023	Fire maint vehicle	100-42220-405	74.38
US BANK	20230531	06/12/2023	EBAY	100-42220-405	111.74
PAUL MARSH	27931	06/02/2023	FIRE/#26/MAINTENANCE - VE	100-42220-405	379.78
WINDOM FARM SERVICE	31329	06/08/2023	FIRE/UNIT 24/MAINTENANCE	100-42220-405	309.42
CARQUEST - SMITH AUTO SUP	5-31-23	06/06/2023	MAINTENANCE	100-42220-405	6.64
WINDOM AUTO VALU	MAY-23	06/13/2023	MAINTENANCE	100-42220-405	52.98
WINDOM AUTO VALU	MAY-23	06/13/2023	MAINTENANCE	100-42220-405	24.99
WINDOM AUTO VALU	MAY-23	06/13/2023	MAINTENANCE	100-42220-405	28.98
SCHWALBACH HARDWARE	20230531	06/12/2023	Fire maint grounds-grass seed	100-42220-406	144.99
				Activity 42220 - Fire Fighting Total:	**8,503.98**
Activity: 42500 - Civil Defense					
ALPHA WIRELESS - MANKATO	20352	06/14/2023	MAINTENANCE ON SIREN	100-42500-217	88.00
				Activity 42500 - Civil Defense Total:	**88.00**
Activity: 42700 - Animal Control					
COTTONWOOD VET CLINIC	264801-265040	06/14/2023	SERVICES	100-42700-300	52.50
COTTONWOOD VET CLINIC	264801-265040	06/14/2023	SERVICES	100-42700-300	35.00
				Activity 42700 - Animal Control Total:	**87.50**
Activity: 43100 - Streets					
SW/WC SERVICE COOPERATIV	JUNE 2023	06/01/2023	EAP	100-43100-131	7.20
QUADIENT LEASING USA, INC	N9958512	06/13/2023	LEASE PAYMENTS/SUPPLIES	100-43100-200	25.03
WEX BANK	MAY 2023	06/14/2023	FUEL	100-43100-212	1,135.21
SCHWALBACH HARDWARE	20230531	06/12/2023	Street operating supply	100-43100-217	25.98
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Street	100-43100-217	36.98
A & B BUSINESS	IN1057944	06/06/2023	05-05-23 - 06-04-23/MAINTE	100-43100-217	63.49
US LBM OPERATING CO 3009	1734983	06/13/2023	STREET/GUARD RAIL/MATERI	100-43100-224	135.57
SCOTT VEENKER	29768	06/02/2023	STREET/STREET MAINTENANC	100-43100-224	94.88
SCHWALBACH HARDWARE	20230531	06/12/2023	Street landscaping materials	100-43100-225	22.99
US BANK	20230531	06/12/2023	snap on	100-43100-241	343.00
VERIZON WIRELESS	9935663305	06/02/2023	TELEPHONE	100-43100-321	41.93
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	100-43100-383	363.34
ZIEGLER, INC.	IN000995952	06/13/2023	STREET/MAINTENANCE - OFFI	100-43100-404	147.75
WINDOM AUTO VALU	MAY-23	06/13/2023	MAINTENANCE	100-43100-404	309.98
WINDOM AUTO VALU	MAY-23	06/13/2023	MAINTENANCE	100-43100-404	151.99
WINDOM AUTO VALU	MAY-23	06/13/2023	MAINTENANCE	100-43100-404	131.88
WINDOM AUTO VALU	MAY-23	06/13/2023	MAINTENANCE	100-43100-404	43.77
WINDOM AUTO VALU	MAY-23	06/13/2023	MAINTENANCE	100-43100-404	40.57
				Activity 43100 - Streets Total:	**3,121.54**
Activity: 43210 - Sanitation					
CITIZEN PUBLISHING CO	20230531	06/09/2023	Spring cleanup	100-43210-340	4,122.00
COTTONWOOD CO SOLID WA	CLEAN-UP 2023	06/14/2023	CITY WIDE CLEAN UP 2023	100-43210-384	3,545.71
				Activity 43210 - Sanitation Total:	**7,667.71**
Activity: 45120 - Recreation					
QUADIENT LEASING USA, INC	N9958512	06/13/2023	LEASE PAYMENTS/SUPPLIES	100-45120-200	25.03
AMAZON CAPITAL SERVICES, I	1NKP-TP1Q-74YD	06/07/2023	REC/OPERATING SUPPLIES	100-45120-217	229.00
SCHWALBACH HARDWARE	20230531	06/12/2023	Rec operating supplies	100-45120-217	29.98

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
A & B BUSINESS	IN1057944	06/06/2023	05-05-23 - 06-04-23/MAINTE	100-45120-217	13.60
				Activity 45120 - Recreation Total:	**297.61**
Activity: 45202 - Park Areas					
SW/WC SERVICE COOPERATIV	JUNE 2023	06/01/2023	EAP	100-45202-131	1.80
QUADIENT LEASING USA, INC	N9958512	06/13/2023	LEASE PAYMENTS/SUPPLIES	100-45202-200	25.03
SCHWALBACH HARDWARE	20230531	06/12/2023	Park cleaning supplies-bathro	100-45202-211	12.57
SCHILLING SUPPLY COMPANY	920731-00	06/08/2023	STREET/CLEANING/SUPPLIES	100-45202-211	5.11
WEX BANK	MAY 2023	06/14/2023	FUEL	100-45202-212	473.79
CITIZEN PUBLISHING CO	20230531	06/09/2023	Summer Help	100-45202-350	211.99
SCHWALBACH HARDWARE	20230531	06/12/2023	park maint structure	100-45202-402	31.99
SCHWALBACH HARDWARE	20230531	06/12/2023	Park main structure	100-45202-402	24.84
SCHWALBACH HARDWARE	20230531	06/12/2023	Park main structure	100-45202-402	15.98
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Parks	100-45202-402	52.99
MTI DISTRIBUTING, INC	1384878-00	05/19/2023	STREET/MAINTENANCE - OFFI	100-45202-404	474.16
MILLER SELLNER EQUIP	58563B	06/02/2023	STREET/MAINTENANCE - OFFI	100-45202-404	52.80
RUNNINGS SUPPLY, INC	20230531	06/12/2023	PARKS	100-45202-406	5.04
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Parks	100-45202-406	44.98
JOANNE NELSON	763550	06/02/2023	STREET/MAINTENANCE - GRO	100-45202-406	536.00
				Activity 45202 - Park Areas Total:	**1,969.07**
				Fund 100 - GENERAL Total:	**68,455.85**
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
A & B BUSINESS	IN1057944	06/06/2023	05-05-23 - 06-04-23/MAINTE	211-45501-217	63.49
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	211-45501-383	233.31
US BANK	20230531	06/12/2023	Wave jk	211-45501-402	129.00
ARAMARK	2560130274	05/19/2023	LIBRARY/MAINTENANCE - STR	211-45501-402	29.30
ARAMARK	2560135127	05/25/2023	LIBRARY/MAINTENANCE - STR	211-45501-402	29.30
MELISSA PENAS	MAY 2023	06/02/2023	CLEANING/LIBRARY	211-45501-402	276.00
SANDRA HERDER	MAY 2023	06/02/2023	CLEANING/LIBRARY	211-45501-402	276.00
US BANK	20230531	06/12/2023	BIRDS AND BLOOM	211-45501-433	30.94
US BANK	20230531	06/12/2023	MAGNOLIA JOURNAL	211-45501-433	35.00
US BANK	20230531	06/12/2023	VANITY FAIR	211-45501-433	49.99
US BANK	20230531	06/12/2023	BON APPETIT	211-45501-433	50.00
US BANK	20230531	06/12/2023	star & tribune	211-45501-433	119.99
US BANK	20230531	06/12/2023	BETTER HOMES AND GARDEN	211-45501-433	12.00
INGRAM INDUSTRIES	06-01-2023	06/08/2023	LIBERARY/BOOKS/PAMPHLETS	211-45501-435	1,006.48
US BANK	20230531	06/12/2023	AMAZON	211-45501-435	17.96
US BANK	20230531	06/12/2023	AMAZON	211-45501-435	24.68
US BANK	20230531	06/12/2023	Amazon -man called otto	211-45501-435	276.00
US BANK	20230531	06/12/2023	Amazon - CREDIT	211-45501-435	-14.99
US BANK	20230531	06/12/2023	AMAZON - CREDIT	211-45501-435	-12.59
US BANK	20230531	06/12/2023	AMAZON	211-45501-435	18.10
US BANK	20230531	06/12/2023	AMAZON	211-45501-435	29.95
US BANK	20230531	06/12/2023	AMAZON - CREDIT	211-45501-435	-18.10
US BANK	20230531	06/12/2023	AMAZON	211-45501-435	12.96
US BANK	20230531	06/12/2023	Amazon - magazines	211-45501-435	188.13
MICROMARKETING, LLC	503902	06/07/2023	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	53.23
				Activity 45501 - Library Total:	**2,916.13**
				Fund 211 - LIBRARY Total:	**2,916.13**
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
RED ROCK RURAL WATER	6-1-2023	06/15/2023	AIRPORT	225-45127-200	2.00
RED ROCK RURAL WATER	6-1-2023	06/15/2023	AIRPORT	225-45127-200	30.50
ELECTRIC FUND	AIRPORT MOWER	06/14/2023	LAWN MOWER FUEL	225-45127-212	112.02
SCHWALBACH HARDWARE	20230531	06/12/2023	Airport operating supplies	225-45127-217	29.98
SOUTH CENTRAL ELECTRIC	04-01-23 - 04-30-23	06/05/2023	ELECTRIC	225-45127-381	501.00
SOUTH CENTRAL ELECTRIC	04-01-23 - 04-30-23	06/05/2023	ELECTRIC	225-45127-381	374.92
WINDOM AUTO VALU	MAY-23	06/13/2023	MAINTENANCE	225-45127-404	81.56

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WINDOM AUTO VALU	MAY-23	06/13/2023	MAINTENANCE	225-45127-404	-34.57
				Activity 45127 - Airport Total:	**1,097.41**
				Fund 225 - AIRPORT Total:	**1,097.41**
Fund: 230 - POOL					
Activity: 45124 - Pool					
A & B BUSINESS	IN1057944	06/06/2023	05-05-23 - 06-04-23/MAINTE	230-45124-217	13.60
MN DEPT OF HEALTH	1001156	06/13/2023	ISLAND PARK/3061 LICENSE F	230-45124-308	40.00
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	230-45124-383	63.88
				Activity 45124 - Pool Total:	**117.48**
				Fund 230 - POOL Total:	**117.48**
Fund: 235 - AMBULANCE					
Activity: 42153 - Ambulance					
SW/WC SERVICE COOPERATIV	JUNE 2023	06/01/2023	EAP	235-42153-131	1.80
QUADIENT LEASING USA, INC	N9958512	06/13/2023	LEASE PAYMENTS/SUPPLIES	235-42153-200	25.04
WEX BANK	MAY 2023	06/14/2023	FUEL	235-42153-212	2,716.83
ESPENSON GROUP LLC	1492	06/08/2023	AMBO/OPERATING SUPPLIES	235-42153-217	290.00
US BANK	20230531	06/12/2023	MDMAXX	235-42153-217	377.35
US BANK	20230531	06/12/2023	Vitality MEDMED	235-42153-217	140.53
ARAMARK	2560132709	05/19/2023	AMBO/SUPPLIES	235-42153-217	43.13
A & B BUSINESS	IN1057944	06/06/2023	05-05-23 - 06-04-23/MAINTE	235-42153-217	63.49
EXPERT BILLING LLC	11399	06/02/2023	AMBO/APRIL RUN SHEETS	235-42153-312	2,581.00
AT & T MOBILITY	287304392280X06032023	06/08/2023	AMBO/TELEPHONE	235-42153-321	624.50
KRISTEN PORATH	6-1-23 - 6-10-23	06/13/2023	AMBO/MEALS	235-42153-334	156.84
JIM AXFORD	6-1-23 - 6-8-23	06/13/2023	AMBO/MEALS	235-42153-334	25.60
JENNA VACHUSKA	6-2-23 -6-3-23	06/13/2023	AMBO/MEALS	235-42153-334	41.74
KIM POWERS	6-9-23	06/13/2023	AMBO/MEALS	235-42153-334	16.05
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	235-42153-383	254.35
PAUL MARSH	27903	06/02/2023	AMBO/UNIT 29/MAINTENAN	235-42153-405	618.56
PAUL MARSH	27964	06/13/2023	AMBO/UNIT 28/MAINTENAN	235-42153-405	689.30
PAUL MARSH	28033	06/08/2023	AMBO/MAINTENANCE - VEHI	235-42153-405	97.70
WINDOM FARM SERVICE	31328	06/08/2023	AMBO/MAINTENANCE - VEHI	235-42153-405	145.94
SCHWALBACH HARDWARE	20230531	06/12/2023	Ambulance maint grounds	235-42153-406	144.99
				Activity 42153 - Ambulance Total:	**9,054.74**
				Fund 235 - AMBULANCE Total:	**9,054.74**
Fund: 250 - EDA GENERAL					
Activity: 46520 - EDA					
SW/WC SERVICE COOPERATIV	JUNE 2023	06/01/2023	EAP	250-46520-131	1.80
US BANK	20230531	06/12/2023	Adobe	250-46520-200	21.36
INDOFF, INC	3650816	05/23/2023	EDA/SUPPLIES	250-46520-200	3.98
INDOFF, INC	3652451	05/25/2023	EDA/SUPPLIES	250-46520-200	8.37
INDOFF, INC	3652920	06/02/2023	EDA/SUPPLIES	250-46520-200	9.57
QUADIENT LEASING USA, INC	N9958512	06/13/2023	LEASE PAYMENTS/SUPPLIES	250-46520-200	25.03
SCHRAMEL LAW OFFICE	MAY-23	06/14/2023	CIVIL/EDA	250-46520-304	915.00
VERIZON WIRELESS	9935663305	06/02/2023	TELEPHONE	250-46520-321	41.11
FEDERATED RURAL ELECTRIC	05-31-23 1124843	06/12/2023	EDA/ELECTRIC UTILITY	250-46520-381	29.00
				Activity 46520 - EDA Total:	**1,055.22**
				Fund 250 - EDA GENERAL Total:	**1,055.22**
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
SOUTH CENTRAL ELECTRIC	04-01-23 - 04-30-23	06/05/2023	ELECTRIC	254-46520-381	140.02
				Activity 46520 - EDA Total:	**140.02**
				Fund 254 - NORTH IND PARK Total:	**140.02**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 255 - EDA GENERAL RLF					
Activity: 46520 - EDA					
DUSTIN J JOHNSON	JUNE 12, 2023	06/14/2023	FACADE IMPROVEMENT	255-46520-491	1,735.00
				Activity 46520 - EDA Total:	**1,735.00**
				Fund 255 - EDA GENERAL RLF Total:	**1,735.00**
Fund: 261 - TIF 1-21 TIBODEAU'S CENTER					
Activity: 46530 - TIF Districts					
WINDSTREAM INNS LLC	JUNE 2023	06/14/2023	TAXES PAYABLE IN 2023	261-46530-482	41,713.35
				Activity 46530 - TIF Districts Total:	**41,713.35**
				Fund 261 - TIF 1-21 TIBODEAU'S CENTER Total:	**41,713.35**
Fund: 266 - TIF 1-10 RUNNINGS					
Activity: 46530 - TIF Districts					
J R & R PARTNERSHIP	MAY 2023	06/14/2023	TAXES PAYABLE IN MAY 2023/	266-46530-482	21,036.25
				Activity 46530 - TIF Districts Total:	**21,036.25**
				Fund 266 - TIF 1-10 RUNNINGS Total:	**21,036.25**
Fund: 271 - TIF 1- 18 AG BUILDERS GDF					
Activity: 46530 - TIF Districts					
AG BUILDERS	JUNE 2023	06/14/2023	TAXES PAYABLE/TIF PAYMENT	271-46530-482	6,724.22
				Activity 46530 - TIF Districts Total:	**6,724.22**
				Fund 271 - TIF 1- 18 AG BUILDERS GDF Total:	**6,724.22**
Fund: 276 - TIF 1-20 NEW VISION					
Activity: 46530 - TIF Districts					
NEW VISION COOP	JUNE 2023	06/14/2023	TAXESPAYABLE IN 2023/TIF PA	276-46530-482	13,463.68
				Activity 46530 - TIF Districts Total:	**13,463.68**
				Fund 276 - TIF 1-20 NEW VISION Total:	**13,463.68**
Fund: 277 - TIF 1-22 CEMSTONE					
Activity: 46530 - TIF Districts					
SCHRAMEL LAW OFFICE	MAY-23	06/14/2023	CIVIL/CEMSTONE/TIF	277-46530-304	255.00
				Activity 46530 - TIF Districts Total:	**255.00**
				Fund 277 - TIF 1-22 CEMSTONE Total:	**255.00**
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
US BANK	20230531	06/12/2023	opticsplanet.com - Police Forf	401-49950-501	738.77
MUNICIPAL EMERGENCY SER	IN1884053	06/06/2023	FIRE/USDA TURN-OUT GEAR	401-49950-502	13,033.42
BOYER FORD TRUCKS INC	11698	05/31/2023	STREET/2024 WESTERN STAR	401-49950-503	87,888.62
BOYER FORD TRUCKS INC	11698	05/31/2023	STREET/2024 WESTERN STAR	401-49950-503	112,888.62
BOYER FORD TRUCKS INC	11698	05/31/2023	STREET/2024 WESTERN STAR	401-49950-503	90,888.62
				Activity 49950 - Capital Outlay Total:	**305,438.05**
				Fund 401 - GENERAL CAPITAL PROJECTS Total:	**305,438.05**
Fund: 601 - WATER					
Activity: 49400 - Water					
SW/WC SERVICE COOPERATIV	JUNE 2023	06/01/2023	EAP	601-49400-131	5.40
INDOFF, INC	3651335	06/06/2023	WATER/SUPPLIES	601-49400-200	500.09
INDOFF, INC	3652454	06/06/2023	WATER/SUPPLIES	601-49400-200	137.48
QUADIENT LEASING USA, INC	N9958512	06/13/2023	LEASE PAYMENTS/SUPPLIES	601-49400-200	25.04
WEX BANK	MAY 2023	06/14/2023	FUEL	601-49400-212	579.99
A & B BUSINESS	IN1057944	06/06/2023	05-05-23 - 06-04-23/MAINTE	601-49400-217	63.49
RED ROCK RURAL WATER	MAY 2 2023	06/15/2023	WATER 104328 JOHNSON AU	601-49400-217	48.00
MN VALLEY TESTING	1197565	06/06/2023	WATER/LAB TESTING	601-49400-310	85.25
VERIZON WIRELESS	9935663305	06/02/2023	TELEPHONE	601-49400-321	91.12
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	601-49400-322	5.50
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	601-49400-322	11.75
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	601-49400-322	5.50
CITIZEN PUBLISHING CO	20230531	06/09/2023	flushing hydrants	601-49400-350	424.70
FEDERATED RURAL ELECTRIC	05-31-23 1124843	06/12/2023	WATER/ELECTRIC UTILITY	601-49400-381	33.00
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	601-49400-383	597.43

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	601-49400-383	43.17
SCHWALBACH HARDWARE	20230531	06/12/2023	Water maint distribution	601-49400-408	15.99
ADVANTAGE COLLECTION PR	05-31-2023 3796	06/06/2023	UNCOLLECTIBLE	601-49400-432	64.91
SW/WC SERVICE COOPERATIV	JUNE 23	06/01/2023	HEALTH INSURANCE	601-49400-480	862.98
				Activity 49400 - Water Total:	**3,600.79**
				Fund 601 - WATER Total:	**3,600.79**
Fund: 602 - SEWER					
Activity: 49450 - Sewer					
SW/WC SERVICE COOPERATIV	JUNE 2023	06/01/2023	EAP	602-49450-131	1.80
INDOFF, INC	3651335	06/06/2023	SEWER/SUPPLIES	602-49450-200	500.09
INDOFF, INC	3652454	06/06/2023	SEWER/SUPPLIES	602-49450-200	137.47
QUADIENT LEASING USA, INC	N9958512	06/13/2023	LEASE PAYMENTS/SUPPLIES	602-49450-200	25.03
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Sewer	602-49450-212	18.98
WEX BANK	MAY 2023	06/14/2023	FUEL	602-49450-212	262.77
EOSI - Environmental Operati	51545	05/25/2023	SEWER/CHEMICALS	602-49450-216	15,222.42
HAWKINS, INC	6467148	05/19/2023	SEWER/CHEMICALS	602-49450-216	1,283.55
A & B BUSINESS	IN1057944	06/06/2023	05-05-23 - 06-04-23/MAINTE	602-49450-217	63.49
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Sewer	602-49450-241	89.98
US BANK	20230531	06/12/2023	MN wastewater operator	602-49450-308	285.00
STEVE WILLARD	5-22-23	06/06/2023	SEWER/MPCA BIOSOLIDS TRA	602-49450-308	275.10
ERA - ENVIRONMENTAL RESO	041312	06/06/2023	SEWER/LAB TESTING	602-49450-310	387.38
MN VALLEY TESTING	1198947	06/13/2023	SEWER/LAB TESTING	602-49450-310	324.06
MN VALLEY TESTING	1199022	06/13/2023	SEWER/LAB TESTING	602-49450-310	155.76
MN VALLEY TESTING	1199037	06/13/2023	SEWER/LAB TESTING	602-49450-310	130.46
MN VALLEY TESTING	1199172	06/13/2023	SEWER/LAB TESTING	602-49450-310	200.86
MN VALLEY TESTING	1199251	06/13/2023	SEWER/LAB TESTING	602-49450-310	234.00
VERIZON WIRELESS	9935663305	06/02/2023	TELEPHONE	602-49450-321	121.13
SOUTH CENTRAL ELECTRIC	04-01-23 - 04-30-23	06/05/2023	ELECTRIC	602-49450-381	231.84
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	602-49450-383	23.91
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	602-49450-383	68.61
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	602-49450-383	1,831.85
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	602-49450-383	28.31
SCHWALBACH HARDWARE	20230531	06/12/2023	Sewer maint structure	602-49450-402	6.99
PLUNKETT'S PEST CONTROL	8037544	06/06/2023	SEWER/MAINTENANCE - STR	602-49450-402	158.07
US BANK	20230531	06/12/2023	family dollar	602-49450-404	12.83
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Sewer	602-49450-404	54.66
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Sewer	602-49450-404	329.99
US BANK	20230531	06/12/2023	usa blue book	602-49450-404	265.16
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Sewer	602-49450-406	22.99
GDF ENTERPRISES, INC	A24199	06/06/2023	SEWER/MAINTENANCE - GRO	602-49450-406	20.20
WINDOM AUTO VALU	MAY-23	06/13/2023	MAINTENANCE	602-49450-406	64.20
SCOTT VEENKER	29775	06/06/2023	SEWER/MAINTENANCE - DIST	602-49450-408	279.50
CORE & MAIN LP	INV0001386	06/06/2023	SEWER/MAINTENANCE - DIST	602-49450-408	1,053.61
ADVANTAGE COLLECTION PR	05-31-2023 3796	06/06/2023	UNCOLLECTIBLE	602-49450-432	139.02
				Activity 49450 - Sewer Total:	**24,311.07**
				Fund 602 - SEWER Total:	**24,311.07**
Fund: 604 - ELECTRIC					
ELECTRIC FUND	# 427 RETURN	06/06/2023	EL/INVENTORY	604-14200	261.29
ELECTRIC FUND	# 428 RETURN	06/13/2023	EL/INVENTORY	604-14200	45.79
ELK RIVER WINLECTRIC	369278 02	05/11/2023	EL/INVENTORY	604-14200	9,786.00
DAKOTA SUPPLY GROUP	S102463963.004	06/06/2023	EL/INVENTORY	604-14200	120.40
J. H. LARSON	S102928228.001	05/11/2023	EL/INVENTORY	604-14200	525.69
J. H. LARSON	S102933722.001	05/11/2023	EL/INVENTORY	604-14200	53.30
DGR ENGINEERING	00260536	06/06/2023	EL/TRUCK GARAGE	604-16200	14,289.00
ELECTRIC FUND	# 743	06/06/2023	EL/CSAH CO RD 26/CAPITAL/I	604-16300	39,154.44
ELECTRIC FUND	# 744	06/06/2023	EL/CSAH CO RD 26/CAPITAL	604-16300	38.39
ELECTRIC FUND	# 745	06/06/2023	EL/CSAH CO RD 26/CAPITAL/I	604-16300	1,453.17
ELECTRIC FUND	# 746	06/06/2023	EL/CSAH CO RD 26	604-16300	1,529.57
DGR ENGINEERING	00260534	06/06/2023	EL/IMPROVEMENTS	604-16300	2,973.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Electric	604-16300	206.97
ELECTRIC FUND	5-29-23 - 6-11-23	06/13/2023	EL/CSAH 26	604-16300	12,412.68
DGR ENGINEERING	00260535	06/06/2023	EL/GENERATORS	604-16400	53,365.72
DGR ENGINEERING	00260392	06/06/2023	EL/FUEL TANK	604-16480	1,271.00
					137,486.41
Activity: 49550 - Electric					
SW/WC SERVICE COOPERATIV	JUNE 2023	06/01/2023	EAP	604-49550-131	9.00
SCHWALBACH HARDWARE	20230531	06/12/2023	Electric office supplies	604-49550-200	19.99
SCHWALBACH HARDWARE	20230531	06/12/2023	Electric office supplies	604-49550-200	26.97
SCHWALBACH HARDWARE	20230531	06/12/2023	Electric office supplies	604-49550-200	6.99
QUADIENT LEASING USA, INC	N9958512	06/13/2023	LEASE PAYMENTS/SUPPLIES	604-49550-200	25.04
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Electric	604-49550-211	24.99
WEX BANK	MAY 2023	06/14/2023	FUEL	604-49550-212	1,490.80
BLACKBURN MFG. CO.	0706009-IN	05/18/2023	EL/OPERATING SUPPLIES	604-49550-217	149.23
FRANKS SHOE REPAIR	6-7-23	06/13/2023	ELECTRIC/REPAIR	604-49550-217	20.00
BORDER STATES	926220774	05/11/2023	EL/OPERATING SUPPLIES	604-49550-217	92.98
BORDER STATES	926378165	06/06/2023	EL/OPERATING SUPPLIES	604-49550-217	1,228.29
A & B BUSINESS	IN1057944	06/06/2023	05-05-23 - 06-04-23/MAINTE	604-49550-217	63.49
AMARIL UNIFORM COMPANY	IV245548	06/06/2023	EL/UNIFORMS	604-49550-218	2,341.10
SCHWALBACH HARDWARE	20230531	06/12/2023	Electric small tools all purpos	604-49550-241	13.99
SCHWALBACH HARDWARE	20230531	06/12/2023	Electric small tools all purpos	604-49550-241	169.99
SCHWALBACH HARDWARE	20230531	06/12/2023	Electric small tools all purpos	604-49550-241	27.99
SCHRAMEL LAW OFFICE	MAY-23	06/14/2023	PUC	604-49550-304	240.00
MN MUNICIPAL UTILITIES ASS	61547	06/06/2023	EL/TRAINING & REGISTRATIO	604-49550-308	2,224.50
SKARSHAUG TESTING LAB	268805	06/06/2023	EL/LAB TESTING	604-49550-310	410.78
VERIZON WIRELESS	9935663305	06/02/2023	TELEPHONE	604-49550-321	80.02
SECR REV FUND/CITY OF WD	JUNE 2023	06/13/2023	PETTY CASH	604-49550-322	18.00
GOLDEN WEST TECH & INT SO	230500251	06/06/2023	EL/DISPATCHING	604-49550-325	43.36
US BANK	20230531	06/12/2023	USPS	604-49550-333	26.45
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	604-49550-383	528.41
CARQUEST - SMITH AUTO SUP	5-31-23	06/06/2023	MAINTENANCE	604-49550-404	11.58
DITCH WITCH OF MN	6-22-2023 7543	06/07/2023	EL/MINI SKID REPAIR	604-49550-404	1,543.87
TEREX USA LLC	7324249	06/13/2023	EL/MAINTENANCE - OFFICE	604-49550-404	2,961.85
TEREX USA LLC	7322308	06/13/2023	EL/MAINTENANCE - VEHICLE	604-49550-405	2,108.36
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Electric	604-49550-406	155.41
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Electric	604-49550-406	281.21
COTTONWOOD CO SOLID WA	5-23-23 042	06/13/2023	ELECTRIC/BRUSH	604-49550-406	50.00
ELECTRIC FUND	# 741	06/06/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	22.24
ELECTRIC FUND	# 742	06/06/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	98.65
ELECTRIC FUND	# 749	06/13/2023	EL/DISTRIBUTION	604-49550-408	479.82
ELECTRIC FUND	# 750	06/13/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	49.21
ELECTRIC FUND	# 751	06/13/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	725.90
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Electric	604-49550-408	459.99
J. H. LARSON	S102928228.001	05/11/2023	EL/MAINT	604-49550-408	220.46
J. H. LARSON	S102928228.002	05/11/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	85.73
SCHWALBACH HARDWARE	20230531	06/12/2023	Electric maint utilities	604-49550-409	109.98
SCHWALBACH HARDWARE	20230531	06/12/2023	Electric maint utilities	604-49550-409	1.69
ADVANTAGE COLLECTION PR	05-31-2023 3796	06/06/2023	UNCOLLECTIBLE	604-49550-432	316.67
WILLIAM TJENTLAND	AC REBATE	06/06/2023	CONSERVATION - ENERGY REB	604-49550-450	650.00
MIKE MILLER	JUNE 2023	06/13/2023	EL/CONSERVATION - ENERGY	604-49550-450	650.00
WINDOM AREA DEVELOPME	JUNE 2023	06/02/2023	EL/PAYMENTS	604-49550-491	1,200.00
				Activity 49550 - Electric Total:	**21,464.98**
				Fund 604 - ELECTRIC Total:	**158,951.39**
Fund: 609 - LIQUOR STORE					
Activity: 49751 - Liquor Store					
SW/WC SERVICE COOPERATIV	JUNE 2023	06/01/2023	EAP	609-49751-131	3.60
QUADIENT LEASING USA, INC	N9958512	06/13/2023	LEASE PAYMENTS/SUPPLIES	609-49751-200	25.04
US BANK	20230531	06/12/2023	Amazon	609-49751-211	306.81
SCHWALBACH HARDWARE	20230531	06/12/2023	Liquor cleaning supplies	609-49751-211	9.99

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ARAMARK	2560130279	05/19/2023	LIQUOR S/SUPPLIES	609-49751-211	51.45
ARAMARK	2560135132	06/06/2023	LIQUOR S/CLEANING/SUPPLIE	609-49751-211	51.45
AH HERMEL COMPANY	974393/974393	05/19/2023	LIQUOR S/OPERATING SUPPLI	609-49751-217	125.77
AH HERMEL COMPANY	976244/976244	06/09/2023	LIQUOR S/OPERATING SUPPLI	609-49751-217	125.77
A & B BUSINESS	IN1057944	06/06/2023	05-05-23 - 06-04-23/MAINTE	609-49751-217	90.70
BELLBOY CORP	0099437400	05/19/2023	LIQUOR S/LIQUOR/WINE/FREI	609-49751-251	1,151.00
BREAKTHRU BEVERAGE MN	110474438	06/09/2023	LIQUOR S/MERCHANDISE/FRI	609-49751-251	1,604.19
DOLL DISTRIBUTING, LLC	1255605	06/08/2023	LIQUOR S/LIQUOR	609-49751-251	60.00
DOLL DISTRIBUTING, LLC	1260368	06/09/2023	LIQUOR S/MERCHANDISE	609-49751-251	192.60
JOHNSON BROS.	2305068	06/09/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	1,536.22
SOUTHERN GLAZER'S OF MN	2343752	05/19/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	3,549.89
SOUTHERN GLAZER'S OF MN	2346393	05/25/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	1,839.62
BEVERAGE WHOLESALERS	274081	06/09/2023	LIQUOR S/MERCHANDISE	609-49751-251	550.00
BEVERAGE WHOLESALERS	275245	06/09/2023	LIQUOR S/MERCHANDISE	609-49751-251	530.00
BREAKTHRU BEVERAGE MN	410977564	06/09/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	-22.73
BREAKTHRU BEVERAGE MN	410995939	06/08/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	-22.73
PHILLIPS WINE & SPIRITS	6597173	06/09/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	280.63
PHILLIPS WINE & SPIRITS	6601313	06/09/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	3,102.75
PHILLIPS WINE & SPIRITS	6601315	06/09/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	877.50
LOST SANITY BREWING LLC	000552	06/06/2023	LIQUOR S/BEER	609-49751-252	354.00
BLUE CLOUD DISTRIBUTION O	101091353	06/09/2023	LIQUOR S/BEER	609-49751-252	1,404.00
DOLL DISTRIBUTING, LLC	1255606	06/09/2023	LIQUOR S/BEER	609-49751-252	8,340.75
DOLL DISTRIBUTING, LLC	1255611	06/09/2023	LIQUOR S/BEER	609-49751-252	169.00
DOLL DISTRIBUTING, LLC	1260368	06/09/2023	LIQUOR S/MERCHANDISE	609-49751-252	11,232.27
JOHNSON BROS.	2310740	06/09/2023	LIQUOR S/BEER/FREIGHT	609-49751-252	3,294.02
BEVERAGE WHOLESALERS	273775	06/06/2023	LIQUOR S/BEER	609-49751-252	1,193.60
BEVERAGE WHOLESALERS	274081	06/09/2023	LIQUOR S/MERCHANDISE	609-49751-252	14,265.90
BEVERAGE WHOLESALERS	274627	06/09/2023	LIQUOR S/BEER	609-49751-252	672.00
BEVERAGE WHOLESALERS	274926	06/09/2023	LIQUOR S/BEER/SOFT DRINKS	609-49751-252	228.25
BEVERAGE WHOLESALERS	275245	06/09/2023	LIQUOR S/MERCHANDISE	609-49751-252	11,699.04
ARTISAN BEER COMPANY	3605304	06/09/2023	LIQUOR S/BEER	609-49751-252	116.90
ARTISAN BEER COMPANY	3606958	06/09/2023	LIQUOR S/BEER	609-49751-252	236.85
BELLBOY CORP	0099437400	05/19/2023	LIQUOR S/LIQUOR/WINE/FREI	609-49751-253	104.00
BREAKTHRU BEVERAGE MN	110474438	06/09/2023	LIQUOR S/MERCHANDISE/FRI	609-49751-253	80.00
ROLLING FORKS VINEYARDS, L	1667	05/19/2023	LIQUOR S/WINE	609-49751-253	462.00
JOHNSON BROS.	2305069	06/09/2023	LIQUOR S/WINE/SOFT DRINKS	609-49751-253	2,300.40
JOHNSON BROS.	2310741	06/09/2023	LIQUOR S/BEER/FREIGHT	609-49751-253	875.75
SOUTHERN GLAZER'S OF MN	2343753	05/19/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	206.57
ROUND LAKE VINEYARDS & W	3755	06/06/2023	LIQUOR S/WINE	609-49751-253	600.00
PHILLIPS WINE & SPIRITS	6597174	06/09/2023	LIQUOR S/BEER/FREIGHT	609-49751-253	479.46
PHILLIPS WINE & SPIRITS	6601314	06/09/2023	LIQUOR S/WINE/SOFT DRINKS	609-49751-253	286.00
BREAKTHRU BEVERAGE MN	110474438	06/09/2023	LIQUOR S/MERCHANDISE/FRI	609-49751-254	197.40
JOHNSON BROS.	2305069	06/09/2023	LIQUOR S/WINE/SOFT DRINKS	609-49751-254	117.00
BEVERAGE WHOLESALERS	274926	06/09/2023	LIQUOR S/BEER/SOFT DRINKS	609-49751-254	86.00
BEVERAGE WHOLESALERS	275245	06/09/2023	LIQUOR S/MERCHANDISE	609-49751-254	56.00
ATLANTIC COCA-COLA	3994275	06/06/2023	LIQUOR S/SOFT DRINKS & MI	609-49751-254	277.00
PHILLIPS WINE & SPIRITS	6601314	06/09/2023	LIQUOR S/WINE/SOFT DRINKS	609-49751-254	28.50
AH HERMEL COMPANY	974390/974390	05/19/2023	LIQUOR S/MERCHANDISE FOR	609-49751-254	151.00
AH HERMEL COMPANY	976245/976245	06/09/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-254	167.06
AH HERMEL COMPANY	974390/974390	05/19/2023	LIQUOR S/MERCHANDISE FOR	609-49751-256	210.34
HOME CITY ICE COMPANY	6738230289	06/13/2023	LIQUOR S/ICE/FREIGHT	609-49751-257	358.56
HOME CITY ICE COMPANY	6985230035	06/06/2023	LIQUOR S/ICE/FREIGHT	609-49751-257	243.72
BREAKTHRU BEVERAGE MN	110474438	06/09/2023	LIQUOR S/MERCHANDISE/FRI	609-49751-259	44.00
DOLL DISTRIBUTING, LLC	1255606	06/09/2023	LIQUOR S/BEER	609-49751-259	90.90
DOLL DISTRIBUTING, LLC	1260368	06/09/2023	LIQUOR S/MERCHANDISE	609-49751-259	222.35
BEVERAGE WHOLESALERS	274081	06/09/2023	LIQUOR S/MERCHANDISE	609-49751-259	170.85
BEVERAGE WHOLESALERS	275245	06/09/2023	LIQUOR S/MERCHANDISE	609-49751-259	28.75
AH HERMEL COMPANY	974390/974390	05/19/2023	LIQUOR S/MERCHANDISE FOR	609-49751-261	8.47
AH HERMEL COMPANY	976245/976245	06/09/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-261	31.34
AH HERMEL COMPANY	C86297/C86297	06/06/2023	LIQUOR S/MERCHANDISE	609-49751-261	-10.72

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHRAMEL LAW OFFICE	MAY-23	06/14/2023	LIQUOR STORE	609-49751-304	240.00
BELLBOY CORP	0099437400	05/19/2023	LIQUOR S/LIQUOR/WINE/FREI	609-49751-333	32.66
BREAKTHRU BEVERAGE MN	110474438	06/09/2023	LIQUOR S/MERCHANDISE/FRI	609-49751-333	44.55
JOHNSON BROS.	2305068	06/09/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	21.32
JOHNSON BROS.	2305069	06/09/2023	LIQUOR S/WINE/SOFT DRINKS	609-49751-333	80.02
JOHNSON BROS.	2310740	06/09/2023	LIQUOR S/BEER/FREIGHT	609-49751-333	88.74
JOHNSON BROS.	2310741	06/09/2023	LIQUOR S/BEER/FREIGHT	609-49751-333	28.42
SOUTHERN GLAZER'S OF MN	2343752	05/19/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	69.35
SOUTHERN GLAZER'S OF MN	2343753	05/19/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	6.15
SOUTHERN GLAZER'S OF MN	2346393	05/25/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	32.71
BREAKTHRU BEVERAGE MN	410977564	06/09/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	-1.85
BREAKTHRU BEVERAGE MN	410995939	06/08/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	-1.85
PHILLIPS WINE & SPIRITS	6597173	06/09/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	7.62
PHILLIPS WINE & SPIRITS	6597174	06/09/2023	LIQUOR S/BEER/FREIGHT	609-49751-333	22.33
PHILLIPS WINE & SPIRITS	6601312	06/09/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	0.17
PHILLIPS WINE & SPIRITS	6601313	06/09/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	62.93
PHILLIPS WINE & SPIRITS	6601314	06/09/2023	LIQUOR S/WINE/SOFT DRINKS	609-49751-333	16.24
PHILLIPS WINE & SPIRITS	6601315	06/09/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	22.33
HOME CITY ICE COMPANY	6738230289	06/13/2023	LIQUOR S/ICE/FREIGHT	609-49751-333	5.25
HOME CITY ICE COMPANY	6985230035	06/06/2023	LIQUOR S/ICE/FREIGHT	609-49751-333	5.25
AH HERMEL COMPANY	974390/974390	05/19/2023	LIQUOR S/MERCHANDISE FOR	609-49751-333	8.95
AH HERMEL COMPANY	976245/976245	06/09/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-333	8.95
CITIZEN PUBLISHING CO	20230531	06/09/2023	Liquor Windom promo	609-49751-340	7.00
CITIZEN PUBLISHING CO	20230531	06/09/2023	Liq shopper	609-49751-340	1,850.00
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	609-49751-383	192.45
JAMIE BAH	002814	06/13/2023	LIQUOR S/DUES	609-49751-433	220.20
				Activity 49751 - Liquor Store Total:	**80,168.69**
				Fund 609 - LIQUOR STORE Total:	**80,168.69**
Fund: 614 - TELECOM					
INTERNAL REVENUE SERVICE	JUN-23	06/14/2023	EXCISE TAX POSTING	614-20201	500.00
INTERNAL REVENUE SERVICE	MAY-23 FINAL	06/14/2023	EXCISE TAX POSTING	614-20201	287.42
MN 9-1-1 PROGRAM	MAY 2023	06/08/2023	TELECOM/911 SERVICE	614-20206	889.20
TRUIST GOVERNMENTAL FINA	06-01-23	06/01/2023	992300024800001/TELECOM	614-23100	611,000.00
					612,676.62
Activity: 49870 - Telecom					
SW/WC SERVICE COOPERATIV	JUNE 2023	06/01/2023	EAP	614-49870-131	9.00
QUADIENT LEASING USA, INC	N9958512	06/13/2023	LEASE PAYMENTS/SUPPLIES	614-49870-200	25.04
WEX BANK	MAY 2023	06/14/2023	FUEL	614-49870-212	241.06
AMAZON CAPITAL SERVICES, I	1DJC-D3W3-7YCD	05/25/2023	TELECOM/OPERATING SUPPLI	614-49870-217	102.55
AMAZON CAPITAL SERVICES, I	1DJC-D3W3-7YCD	05/25/2023	TELECOM/OPERATING SUPPLI	614-49870-217	37.40
A & B BUSINESS	IN1057944	06/06/2023	05-05-23 - 06-04-23/MAINTE	614-49870-217	108.84
AMAZON CAPITAL SERVICES, I	1DJC-D3W3-7YCD	05/25/2023	TELECOM/OPERATING SUPPLI	614-49870-227	155.03
SCHWALBACH HARDWARE	20230531	06/12/2023	Telecom utility system	614-49870-227	55.47
SCHWALBACH HARDWARE	20230531	06/12/2023	Telecom utility system	614-49870-227	95.05
AMAZON CAPITAL SERVICES, I	1DJC-D3W3-7YCD	05/25/2023	TELECOM/OPERATING SUPPLI	614-49870-240	115.86
ANDREW WARD CONSULTING	INV-230522	06/06/2023	TELECOM/ENG/SURVEYING F	614-49870-303	7,200.00
INTERSTATE TRS FUND	82580760065-0523	06/01/2023	514b OBLIGATION INTERSTAT/	614-49870-304	104.16
INTERSTATE TRS FUND	82580760065-0523	06/01/2023	514a OBLIGATION TOTAL 499	614-49870-304	257.79
VERIZON WIRELESS	9935663305	06/02/2023	TELEPHONE	614-49870-321	245.55
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	614-49870-383	72.24
ENTERPRISE FM TRUST	FBN4766525 TELECOM	06/06/2023	TELECOM/VEHICLE LEASE	614-49870-419	541.30
NATIONAL CABLE TV COOP	23050446	06/02/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	46,453.63
DISPLAY SYSTEMS INTERNATI	26974	06/06/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	198.44
ARVIG ENTERPRISES, INC	335134	06/06/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	333.50
SHOWTIME NETWORKS INC	52071	06/06/2023	TELECOM/JUNE 2022/SUBSCR	614-49870-442	164.34
ADARA TECHNOLOGIES INC	AP100223CW-54	06/08/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	11,025.00
UNIVERSAL SERVICE ADMIN C	UBD10001365570	06/01/2023	499A CONTRIBUTION	614-49870-443	1,843.50
WOODSTOCK COMMUNICATI	10247802	06/06/2023	TELECOM/SWITCH FEES	614-49870-445	205.10
ZAYO GROUP, LLC	20230600002376	06/08/2023	TELECOM/SWITCH FEES	614-49870-445	2,096.35

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AMAZON CAPITAL SERVICES, I	1XWG-JTFV-1V7L	05/25/2023	TELECOM/INTERNET EXPENSE	614-49870-447	459.55
US BANK	20230531	06/12/2023	Dream Host Web Hosting	614-49870-447	139.00
ZAYO GROUP, LLC	2023060027696	06/08/2023	TELECOM/INTERNET EXPENSE	614-49870-447	1,950.00
HURRICANE ELECTRIC LLC	98462128-IN	06/06/2023	TELECOM/INTERNET EXPENSE	614-49870-447	4,100.00
GOLDEN WEST TECH & INT SO	230500194	06/06/2023	TELECOM/ON CALL SUPPORT	614-49870-448	317.56
E-911 - INDEPENDENT EMERG	JUN 01 2023	06/06/2023	TELECOM/CALL COMPLETION	614-49870-451	40.00
				Activity 49870 - Telecom Total:	**78,692.31**
Activity: 49980 - Debt Service					
TRUIST GOVERNMENTAL FINA	06-01-23	06/01/2023	992300024800001/TELECOM	614-49980-611	64,866.75
				Activity 49980 - Debt Service Total:	**64,866.75**
				Fund 614 - TELECOM Total:	**756,235.68**
Fund: 615 - ARENA					
Activity: 49850 - Arena					
SW/WC SERVICE COOPERATIV	JUNE 2023	06/01/2023	EAP	615-49850-131	3.60
QUADIENT LEASING USA, INC	N9958512	06/13/2023	LEASE PAYMENTS/SUPPLIES	615-49850-200	25.03
JCL SOLUTIONS - JANITORS CL	1326121-1	06/07/2023	ARENA/CLEANING/SUPPLIES	615-49850-211	182.65
US BANK	20230531	06/12/2023	KWIK TRIP	615-49850-212	83.25
KWIK TRIP INC & SUBSIDIARIE	MAY 2023	06/13/2023	MOTOR FUELS	615-49850-212	136.93
WEX BANK	MAY 2023	06/14/2023	FUEL	615-49850-212	103.16
PETERSON SMITH GRAVEL INC	4712	06/13/2023	ARENA/MATERIALS	615-49850-215	744.00
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Arena	615-49850-217	17.11
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Arena	615-49850-217	47.96
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Arena	615-49850-217	1,144.80
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Arena	615-49850-217	87.96
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Arena	615-49850-217	54.91
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Arena	615-49850-217	39.31
RUNNINGS SUPPLY, INC	20230531	06/12/2023	Arena	615-49850-217	27.98
NEGEN CONSTRUCTION LLC	5-12-23	06/07/2023	ARENA	615-49850-217	700.00
A & B BUSINESS	IN1057944	06/06/2023	05-05-23 - 06-04-23/MAINTE	615-49850-217	63.49
WINDOM AUTO VALU	MAY-23	06/13/2023	MAINTENANCE	615-49850-217	23.98
SCHWALBACH HARDWARE	20230531	06/12/2023	Arena small tools	615-49850-241	16.99
VERIZON WIRELESS	9935663305	06/02/2023	TELEPHONE	615-49850-321	62.65
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	615-49850-383	1,513.55
MN DEPT OF HEALTH	1001150	06/13/2023	ARENA/3058 LICENSE FEES	615-49850-444	40.00
SW/WC SERVICE COOPERATIV	JUNE 2023	06/01/2023	EAP	615-49850-480	1.80
SW/WC SERVICE COOPERATIV	JUNE 23	06/01/2023	HEALTH INSURANCE	615-49850-480	862.98
				Activity 49850 - Arena Total:	**5,984.09**
				Fund 615 - ARENA Total:	**5,984.09**
Fund: 617 - M/P CENTER					
Activity: 49860 - M/P Center					
SW/WC SERVICE COOPERATIV	JUNE 2023	06/01/2023	EAP	617-49860-131	-1.80
QUADIENT LEASING USA, INC	N9958512	06/13/2023	LEASE PAYMENTS/SUPPLIES	617-49860-200	25.04
ESPENSON GROUP LLC	1500	06/06/2023	WCC/CLEANING/SUPPLIES	617-49860-211	100.00
CITY LAUNDERING CO.	1894652	06/13/2023	WCC/CLEANING/SUPPLIES	617-49860-211	33.25
US BANK	20230531	06/12/2023	SCHWALBACHS	617-49860-211	19.96
US BANK	20230531	06/12/2023	SCHWALBACHS	617-49860-217	20.30
US BANK	20230531	06/12/2023	HY-VEE	617-49860-217	67.24
US BANK	20230531	06/12/2023	Schwalbachs Ace	617-49860-217	21.36
A & B BUSINESS	IN1057944	06/06/2023	05-05-23 - 06-04-23/MAINTE	617-49860-217	63.49
RIVER BEND LIQUOR	5-1-23 - 5-31-23	06/08/2023	WCC/LIQUOR MERCHANDISE	617-49860-251	12.18
RIVER BEND LIQUOR	5-1-23 - 5-31-23	06/08/2023	WCC/LIQUOR MERCHANDISE	617-49860-251	208.47
RIVER BEND LIQUOR	5-1-23 - 5-31-23	06/08/2023	WCC/LIQUOR MERCHANDISE	617-49860-252	482.94
US BANK	20230531	06/12/2023	HyVee	617-49860-254	53.62
US BANK	20230531	06/12/2023	HyVee	617-49860-254	103.52
RIVER BEND LIQUOR	5-1-23 - 5-31-23	06/08/2023	WCC/LIQUOR MERCHANDISE	617-49860-254	15.32
US BANK	20230531	06/12/2023	SAMS CLUB	617-49860-261	15.92
US BANK	20230531	06/12/2023	WAYFAIR	617-49860-261	1,606.83
US BANK	20230531	06/12/2023	LINDE GAS & EQUIPMENT	617-49860-261	48.70
US BANK	20230531	06/12/2023	WALMART	617-49860-261	22.61

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	20230531	06/12/2023	Hyvee (261)	617-49860-261	23.50
VERIZON WIRELESS	9935663305	06/02/2023	TELEPHONE	617-49860-321	41.11
CITIZEN PUBLISHING CO	20230531	06/09/2023	WCC FT positions	617-49860-340	380.47
MN ENERGY RESOURCES	34639832 MAY 23	06/05/2023	GAS	617-49860-383	728.06
US BANK	20230531	06/12/2023	SCHWALBACHS	617-49860-402	10.97
US BANK	20230531	06/12/2023	SCHWALBACHS	617-49860-402	13.58
US BANK	20230531	06/12/2023	RUNNINGS	617-49860-402	96.75
US BANK	20230531	06/12/2023	Schwalbachs -roof melt	617-49860-402	36.98
H&H CONSOLIDATED, LLC	14845	06/07/2023	WCC/MAINTENANCE - OFFICE	617-49860-404	125.00
HERC-U-LIFT	PS130446	06/02/2023	WCC/MAINTENANCE - OFFICE	617-49860-404	115.37
SCHWALBACH HARDWARE	20230531	06/12/2023	MP maint grounds	617-49860-406	105.09
SCHWALBACH HARDWARE	20230531	06/12/2023	MP MAINT GROUNDS	617-49860-406	129.98
US BANK	20230531	06/12/2023	Runnings	617-49860-406	6.08
US BANK	20230531	06/12/2023	JOHNSON HARDWARE	617-49860-406	3.00
MARTIN'S FLAG COMPANY LL	41722	06/02/2023	WCC/MAINTENANCE - GROU	617-49860-406	208.77
MN DEPT OF HEALTH	995366	06/13/2023	WCC/DUES	617-49860-433	40.00
				Activity 49860 - M/P Center Total:	**4,983.66**
				Fund 617 - M/P CENTER Total:	**4,983.66**

Fund: 700 - PAYROLL

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Internal Revenue Service-Payr	INV0002290	06/16/2023	Federal Tax Withholding	700-21701	11,132.27
MN Department of Revenue -	INV0002291	06/16/2023	State Withholding	700-21702	5,528.93
Internal Revenue Service-Payr	INV0002290	06/16/2023	Social Security	700-21703	14,832.96
MN Pera	INV0002288	06/16/2023	PERA	700-21704	14,949.72
MN Pera	INV0002288	06/16/2023	PERA	700-21704	7,788.86
MN Pera	INV0002288	06/16/2023	PERA	700-21704	819.68
MN Pera	INV0002288	06/16/2023	PERA	700-21704	447.50
MN State Deferred	INV0002289	06/16/2023	Deferred Roth	700-21705	1,652.00
MN State Deferred	INV0002289	06/16/2023	Deferred Compensation	700-21705	5,299.66
SW/WC SERVICE COOPERATIV	JUNE 23	06/01/2023	HEALTH INSURANCE	700-21706	64,515.84
Internal Revenue Service-Payr	INV0002290	06/16/2023	Medicare Withholding	700-21711	4,188.48
WEX Health Inc	6-2-2023	06/06/2023	FLEX SPENDING	700-21712	155.77
WEX Health Inc	6-6-2023	06/06/2023	FLEX SPENDING	700-21712	125.00
WEX Health Inc	6-6-23	06/06/2023	FLEX SPENDING	700-21712	45.93
WEX Health Inc	6-8-2023	06/13/2023	FLEX SPENDING	700-21712	0.46
WEX Health Inc	INV0002287	06/16/2023	VEBA Employer Contribution	700-21720	8,854.28
WEX Health Inc	INV0002286	06/16/2023	HSA Employer Contribution	700-21722	4,479.25
WEX Health Inc	INV0002285	06/16/2023	HSA Employee Contribution	700-21723	773.46
					145,590.05
				Fund 700 - PAYROLL Total:	**145,590.05**
				Grand Total:	**1,653,027.82**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	68,455.85
211 - LIBRARY	2,916.13
225 - AIRPORT	1,097.41
230 - POOL	117.48
235 - AMBULANCE	9,054.74
250 - EDA GENERAL	1,055.22
254 - NORTH IND PARK	140.02
255 - EDA GENERAL RLF	1,735.00
261 - TIF 1-21 TIBODEAU'S CENTER	41,713.35
266 - TIF 1-10 RUNNINGS	21,036.25
271 - TIF 1- 18 AG BUILDERS GDF	6,724.22
276 - TIF 1-20 NEW VISION	13,463.68
277 - TIF 1-22 CEMSTONE	255.00
401 - GENERAL CAPITAL PROJECTS	305,438.05
601 - WATER	3,600.79
602 - SEWER	24,311.07
604 - ELECTRIC	158,951.39
609 - LIQUOR STORE	80,168.69
614 - TELECOM	756,235.68
615 - ARENA	5,984.09
617 - M/P CENTER	4,983.66
700 - PAYROLL	145,590.05
Grand Total:	**1,653,027.82**

Account Summary

Account Number	Account Name	Payment Amount
100-41110-304	Legal Fees	240.00
100-41110-326	Data Processing	17.09
100-41110-350	Printing & Design	1,024.65
100-41110-490	Donations & Contributio	24,693.00
100-41310-131	Employer Paid Insurance	9.00
100-41310-200	Office Supplies	100.77
100-41310-217	Other Operating Supplie	108.84
100-41310-322	Postage	44.67
100-41310-350	Printing & Design	1,078.00
100-41910-131	Employer Paid Insurance	1.80
100-41910-200	Office Supplies	46.94
100-41910-212	Motor Fuels	95.23
100-41910-304	Legal Fees	525.00
100-41910-321	Telephone	41.11
100-41910-350	Printing & Design	363.50
100-41940-211	Cleaning Supplies	43.97
100-41940-383	Gas Utility	549.29
100-41940-406	Repairs & Maint - Groun	720.00
100-41940-409	Repairs & Maint - Utilitie	158.13
100-42120-131	Employer Paid Insurance	16.20
100-42120-200	Office Supplies	98.93
100-42120-212	Motor Fuels	2,097.23
100-42120-218	Uniforms	1,511.69
100-42120-305	Medical & Dental Fees	376.73
100-42120-321	Telephone	692.49
100-42120-322	Postage	142.83
100-42120-323	Radio Units	177.90
100-42120-363	Insurance - Automotive	4,627.02
100-42120-405	Repairs & Maint - Vehicl	3,055.93
100-42120-412	Rentals - Building	2,050.00
100-42120-419	Vehicle Lease	1,455.73

Account Summary

Account Number	Account Name	Payment Amount
100-42120-480	Other Miscellaneous	556.77
100-42220-211	Cleaning Supplies	65.13
100-42220-212	Motor Fuels	753.14
100-42220-215	Materials & Equipment	1,489.41
100-42220-217	Other Operating Supplie	585.11
100-42220-308	Training & Registrations	1,008.00
100-42220-310	Lab Testing	17.00
100-42220-322	Postage	13.86
100-42220-323	Radio Units	154.52
100-42220-383	Gas Utility	381.52
100-42220-404	Repairs & Maint - M&E	195.92
100-42220-405	Repairs & Maint - Vehicl	3,695.38
100-42220-406	Repairs & Maint - Groun	144.99
100-42500-217	Other Operating Supplie	88.00
100-42700-300	Charges for Services	87.50
100-43100-131	Employer Paid Insurance	7.20
100-43100-200	Office Supplies	25.03
100-43100-212	Motor Fuels	1,135.21
100-43100-217	Other Operating Supplie	126.45
100-43100-224	Street Maint Materials	230.45
100-43100-225	Landscaping Materials	22.99
100-43100-241	Small Tools	343.00
100-43100-321	Telephone	41.93
100-43100-383	Gas Utility	363.34
100-43100-404	Repairs & Maint - M&E	825.94
100-43210-340	Advertising & Promotion	4,122.00
100-43210-384	Refuse Disposal	3,545.71
100-45120-200	Office Supplies	25.03
100-45120-217	Other Operating Supplie	272.58
100-45202-131	Employer Paid Insurance	1.80
100-45202-200	Office Supplies	25.03
100-45202-211	Cleaning Supplies	17.68
100-45202-212	Motor Fuels	473.79
100-45202-350	Printing & Design	211.99
100-45202-402	Repairs & Maint - Struct	125.80
100-45202-404	Repairs & Maint - M&E	526.96
100-45202-406	Repairs & Maint - Groun	586.02
211-45501-217	Other Operating Supplie	63.49
211-45501-383	Gas Utility	233.31
211-45501-402	Repairs & Maint - Struct	739.60
211-45501-433	Dues & Subscriptions	297.92
211-45501-435	Books and Pamphlets	1,581.81
225-45127-200	Office Supplies	32.50
225-45127-212	Motor Fuels	112.02
225-45127-217	Other Operating Supplie	29.98
225-45127-381	Electric Utility	875.92
225-45127-404	Repairs & Maint - M&E	46.99
230-45124-217	Other Operating Supplie	13.60
230-45124-308	Training & Registrations	40.00
230-45124-383	Gas Utility	63.88
235-42153-131	Employer Paid Insurance	1.80
235-42153-200	Office Supplies	25.04
235-42153-212	Motor Fuels	2,716.83
235-42153-217	Other Operating Supplie	914.50
235-42153-312	Nursing	2,581.00
235-42153-321	Telephone	624.50
235-42153-334	Meals/Lodging	240.23
235-42153-383	Gas Utility	254.35

Account Summary

Account Number	Account Name	Payment Amount
235-42153-405	Repairs & Maint - Vehicl	1,551.50
235-42153-406	Repairs & Maint - Groun	144.99
250-46520-131	Employer Paid Insurance	1.80
250-46520-200	Office Supplies	68.31
250-46520-304	Legal Fees	915.00
250-46520-321	Telephone	41.11
250-46520-381	Electric Utility	29.00
254-46520-381	Electric Utility	140.02
255-46520-491	Payments to Other Orga	1,735.00
261-46530-482	TIF Payments	41,713.35
266-46530-482	TIF Payments	21,036.25
271-46530-482	TIF Payments	6,724.22
276-46530-482	TIF Payments	13,463.68
277-46530-304	Legal Fees	255.00
401-49950-501	Capital Outlay - Police	738.77
401-49950-502	Capital Outlay - Fire	13,033.42
401-49950-503	Capital Outlay - Streets	291,665.86
601-49400-131	Employer Paid Insurance	5.40
601-49400-200	Office Supplies	662.61
601-49400-212	Motor Fuels	579.99
601-49400-217	Other Operating Supplie	111.49
601-49400-310	Lab Testing	85.25
601-49400-321	Telephone	91.12
601-49400-322	Postage	22.75
601-49400-350	Printing & Design	424.70
601-49400-381	Electric Utility	33.00
601-49400-383	Gas Utility	640.60
601-49400-408	Repairs & Maint - Distrib	15.99
601-49400-432	Uncollectible	64.91
601-49400-480	Other Miscellaneous	862.98
602-49450-131	Employer Paid Insurance	1.80
602-49450-200	Office Supplies	662.59
602-49450-212	Motor Fuels	281.75
602-49450-216	Chemicals and Chemical	16,505.97
602-49450-217	Other Operating Supplie	63.49
602-49450-241	Small Tools	89.98
602-49450-308	Training & Registrations	560.10
602-49450-310	Lab Testing	1,432.52
602-49450-321	Telephone	121.13
602-49450-381	Electric Utility	231.84
602-49450-383	Gas Utility	1,952.68
602-49450-402	Repairs & Maint - Struct	165.06
602-49450-404	Repairs & Maint - M&E	662.64
602-49450-406	Repairs & Maint - Groun	107.39
602-49450-408	Repairs & Maint - Distrib	1,333.11
602-49450-432	Uncollectible	139.02
604-14200	Inventory	10,792.47
604-16200	Buildings	14,289.00
604-16300	Improvements Other Th	57,768.22
604-16400	Machinery & Equipment	53,365.72
604-16480	CIP-Const in Progress	1,271.00
604-49550-131	Employer Paid Insurance	9.00
604-49550-200	Office Supplies	78.99
604-49550-211	Cleaning Supplies	24.99
604-49550-212	Motor Fuels	1,490.80
604-49550-217	Other Operating Supplie	1,553.99
604-49550-218	Uniforms	2,341.10
604-49550-241	Small Tools	211.97

Account Summary

Account Number	Account Name	Payment Amount
604-49550-304	Legal Fees	240.00
604-49550-308	Training & Registrations	2,224.50
604-49550-310	Lab Testing	410.78
604-49550-321	Telephone	80.02
604-49550-322	Postage	18.00
604-49550-325	Dispatching	43.36
604-49550-333	Freight and Express	26.45
604-49550-383	Gas Utility	528.41
604-49550-404	Repairs & Maint - M&E	4,517.30
604-49550-405	Repairs & Maint - Vehicl	2,108.36
604-49550-406	Repairs & Maint - Groun	486.62
604-49550-408	Repairs & Maint - Distrib	2,142.00
604-49550-409	Repairs & Maint - Utilitie	111.67
604-49550-432	Uncollectible	316.67
604-49550-450	Conservation	1,300.00
604-49550-491	Payments to Other Orga	1,200.00
609-49751-131	Employer Paid Insurance	3.60
609-49751-200	Office Supplies	25.04
609-49751-211	Cleaning Supplies	419.70
609-49751-217	Other Operating Supplie	342.24
609-49751-251	Liquor	15,228.94
609-49751-252	Beer	53,206.58
609-49751-253	Wine	5,394.18
609-49751-254	Soft Drinks & Mix	1,079.96
609-49751-256	Tobacco Products	210.34
609-49751-257	Ice	602.28
609-49751-259	Non- Alcholic	556.85
609-49751-261	Other Merchandise	29.09
609-49751-304	Legal Fees	240.00
609-49751-333	Freight and Express	560.24
609-49751-340	Advertising & Promotion	1,857.00
609-49751-383	Gas Utility	192.45
609-49751-433	Dues & Subscriptions	220.20
614-20201	Excise Tax Payable	787.42
614-20206	911 TAP & TACIP Fees Cl	889.20
614-23100	Bond Payable - Noncurre	611,000.00
614-49870-131	Employer Paid Insurance	9.00
614-49870-200	Office Supplies	25.04
614-49870-212	Motor Fuels	241.06
614-49870-217	Other Operating Supplie	248.79
614-49870-227	Utility System Maint Sup	305.55
614-49870-240	Equipment	115.86
614-49870-303	Engineering and Surveyi	7,200.00
614-49870-304	Legal Fees	361.95
614-49870-321	Telephone	245.55
614-49870-383	Gas Utility	72.24
614-49870-419	Vehicle Lease	541.30
614-49870-442	Subscriber Fees	58,174.91
614-49870-443	Intergovernmental Fees	1,843.50
614-49870-445	Switch Fees	2,301.45
614-49870-447	Internet Expense	6,648.55
614-49870-448	On-Call Support	317.56
614-49870-451	Call Completion	40.00
614-49980-611	Bond Interest	64,866.75
615-49850-131	Employer Paid Insurance	3.60
615-49850-200	Office Supplies	25.03
615-49850-211	Cleaning Supplies	182.65
615-49850-212	Motor Fuels	323.34

Account Summary

Account Number	Account Name	Payment Amount
615-49850-215	Materials & Equipment	744.00
615-49850-217	Other Operating Supplie	2,207.50
615-49850-241	Small Tools	16.99
615-49850-321	Telephone	62.65
615-49850-383	Gas Utility	1,513.55
615-49850-444	License Fees	40.00
615-49850-480	Other Miscellaneous	864.78
617-49860-131	Employer Paid Insurance	-1.80
617-49860-200	Office Supplies	25.04
617-49860-211	Cleaning Supplies	153.21
617-49860-217	Other Operating Supplie	172.39
617-49860-251	Liquor	220.65
617-49860-252	Beer	482.94
617-49860-254	Soft Drinks & Mix	172.46
617-49860-261	Other Merchandise	1,717.56
617-49860-321	Telephone	41.11
617-49860-340	Advertising & Promotion	380.47
617-49860-383	Gas Utility	728.06
617-49860-402	Repairs & Maint - Struct	158.28
617-49860-404	Repairs & Maint - M&E	240.37
617-49860-406	Repairs & Maint - Groun	452.92
617-49860-433	Dues & Subscriptions	40.00
700-21701	Federal Withholding	11,132.27
700-21702	State Withholding	5,528.93
700-21703	FICA Tax Withholding	14,832.96
700-21704	PERA Contributions	24,005.76
700-21705	Retirement	6,951.66
700-21706	Medical Insurance	64,515.84
700-21711	Medicare Tax Withholdi	4,188.48
700-21712	Flex Account	327.16
700-21720	VEBA Contributions	8,854.28
700-21722	HSA Contribution	4,479.25
700-21723	HSA Employee Contribu	773.46
	Grand Total:	**1,653,027.82**

Project Account Summary

Project Account Key		Payment Amount
None		1,653,027.82
	Grand Total:	**1,653,027.82**

CAH
6/15/2023

Anticipated Timeline
Medical Office Building

June 2023	Presentation of Medical Office Building
July – Aug 2023	Financing Outline and Council Action to Issue Debt
Aug – Sept 2023	Clinic Demolition Approval and Project Start
Sept – Oct 2023	Temporary Construction Financing Approvals
Oct – Nov 2023	USDA Loan Obligation (or secure another Bond Financing Option)
Oct – Nov 2023	Medical Office Building Construction Start
Jan - May 2024	USDA Financing Completed (or other Private Financing)

File Edit View Sign Window Help

Home Tools P-0022312 Windo... 2023-04-24 Windo... Windom Area Healt... ×

1 / 3 31.3%

EXTERIOR CANOPY VIEW

SE PERSPECTIVE

NOT FOR CONSTRUCTION

pope DESIGN GROUP

WINDOM AREA HEALTH

WINDOM AREA HEALTH MEDICAL OFFICE BUILDING ADDITION
WINDOM, MN

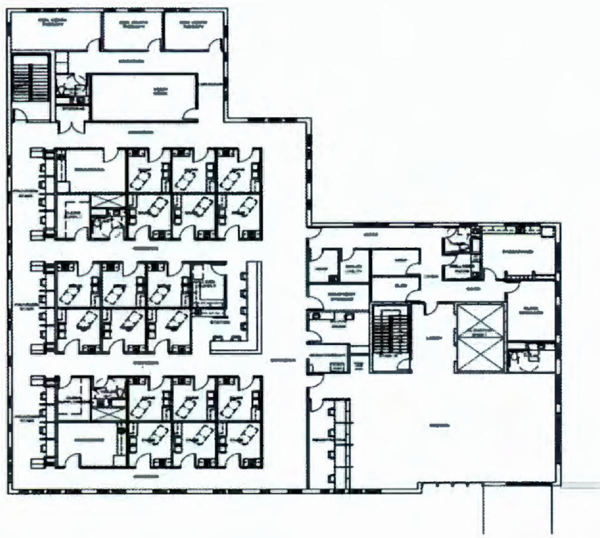
EXTERIOR PERSPECTIVES

A3.3

File Edit View Sign Window Help

Home Tools P-0022312 Windo... 2023-04-24 Windo... Windom Area Healt...

5 (5 of 9) 31.3%



1 OVERALL SECOND FLOOR MOB FLOOR PLAN

NOT FOR CONSTRUCTION

pope DESIGN GROUP

WINDOM AREA HEALTH

WINDOM AREA HEALTH MEDICAL OFFICE BUILDING ADDITION
WINDOM, MN

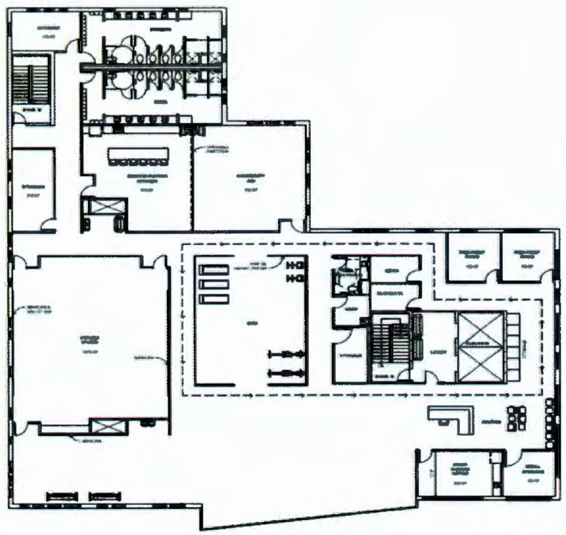
OVERALL SECOND FLOOR MOB FLOOR PLAN

A2.4

File Edit View Sign Window Help

Home Tools P-0022312 Windo... 2023-04-24 Windo... Windom Area Healt...

7 (7 of 9) 31.3%



OVERALL FOURTH FLOOR MOB FLOOR PLAN
1/8" = 1'-0"

NOT FOR CONSTRUCTION

pope DESIGN GROUP

WINDOM AREA HEALTH

WINDOM AREA HEALTH MEDICAL OFFICE BUILDING ADDITION
WINDOM, MN

OVERALL FOURTH FLOOR MOB FLOOR PLAN

A2.6

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Jason Sykora, Electric Superintendent
DATE: June 16, 2023
RE: Diesel Generator Contract Change Order
DEPT: Electric
CONTACT: Jason Sykora: Jason.Sykora@windommn.com

Recommendations/Options/Action Requested

Utility Commission and Staff recommends that the City Council take the following action:

1. Approve Change Order to Diesel Generator Equipment contract with Ziegler Power Systems for the upsizing of Day Tanks from 200 to 300 gallons, and add a return fuel pump to both tanks.

Issue Summary/Background

Now that the Generation Building design has been completed Engineers are recommending the upsizing of the generator day tanks to 300 gallons and that a return fuel pump be built into the tank.

Fiscal Impact

The funds to pay for the project would come from the Electric reserves.

Attachments

1. Change Order #1

EJCDC ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Change Order
No. 1

Date of Issuance: June 15, 2023 Effective Date: June 21, 2023

Project:	Furnishing Diesel Generating Equipment		
Owner:	City of Windom, Minnesota	Owner's Contract No.:	NA
Engineer:	DGR Engineering	Date of Contract:	September 6, 2022
Supplier:	Ziegler, Inc.	Engineer's Project No.:	412812

The Contract Documents are modified as follows upon execution of this Change Order:

Description:
Increase day tank volume from 200 gallons to 300 gallons (two tanks). Add a day tank mounted return pump to each day tank (two tanks)

Attachments (list documents supporting change): Email dated 5/17 from Mark Reuter (Ziegler Power Systems) to Travis Zipf (DGR Engineering).

CHANGE IN CONTRACT PRICE:	**CHANGE IN CONTRACT TIMES:**
Original Contract Price: $ 3,468,630.00	Original Contract Times: ☐ Working Days ☒ Calendar Days Substantial Completion (days or date): March 31, 2024 Ready for Final Payment (days or date): See contract
[~~Increase~~] [~~Decrease~~] from Previously Approved Change Orders No. _____ to No. _____: $ NA	[~~Increase~~] [~~Decrease~~] from Previously Approved Change Orders No. _____ to No. _____: Substantial Completion (days or date): NA Ready for Final Payment (days or date): NA
Contract Price Prior to this Change Order: $ 3,468,630.00	Contract Times Prior to this Change Order: Substantial Completion (days or date): March 31, 2024 Ready for Final Payment (days or date): See contract
[Increase] [~~Decrease~~] of this Change Order: $ 11,204.00	[~~Increase~~] [~~Decrease~~] of this Change Order: Substantial Completion (days or date): NA Ready for Final Payment (days or date): NA
Contract Price Incorporating this Change Order: $ 3.479,834.00	Contract Times with all Approved Change Orders: Substantial Completion (days or date): March 31, 2024 Ready for Final Payment (days or date): See contract

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: Travis Zipf Engineer (Authorized Signature)	By: ______ Owner (Authorized Signature)	By: ______ Supplier (Authorized Signature)
Print: Travis Zipf, P.E.	Print:	Print:
Title: Project Engineer	Title:	Title:
Date: 6/15/2023	Date:	Date:

Approved by Funding Agency (if applicable):

By: ______ Date: ______

Print: ______ Title: ______

Proposal by

ZIEGLER Power Systems CAT

Date: May 17, 2023

Change Order No. 01
Rev. 1

ZIEGLER POWER SYSTEMS
8050 County Road 101 East
Shakopee, MN 55379
952.887-4599

To: DGR Engineering

ATTN: Travis Zipf

Re: City of Windom
Generating Equipment
DGR Project No. 425305

WE PROPOSE TO FURNISH IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS, TERMS AND CONDITIONS

Re: Replacing two (2) 200-gallon day tanks with 300-gallon day tanks

DESCRIPTION: Upsizing two (2) day tanks from 200-gallon to 300-gallon and additional accessories
Total Change Order Amount: $ 11,204.00*

Option Number	Description
UTRS-300	300 Gallon Day Tank System UL-142, ULC-S601 listed with Tramont System 2000Plus, UL-508 listed
2989	Rupture Basin for TRS/E/X - 300
2935	Fuel in Basin Switch with DPDT relay used to signal to locations
215890	Fuel Level Gauge, Standard TRE/TRX, 1-1/2" NPT mounting - Poly top (Specify Height)
1917-22GPMv	Reverse Pumping System (TRS only) includes critical high switch with plug-in relay & 7" dip tube (Cover not included with kit)
1917-22GPMv	(1076Va) 21-22 GPM Pump and 3/4 HP motor, 115VAC, 1Ph (40PSI), includes motor starter
2252	2" NPT, Mushroom Style, Screened Atmospheric Vent Cap
2264	4" NPT Emergency Pressure Relief Vent Cap

*** Price does not include state or local sales and/or use tax.**

APPROXIMATE SHIPPING DATE:

F.O.B: Job site on truck

TERMS: Per the contract

ACCEPTED:

Respectfully submitted,
ZIEGLER INC.

By ______________________
Mark Reuter, Sales Engineer

By ______________________

Subject to approval by

APPROVED:

ZIEGLER INC.

Its ______________________

By ______________________

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Tim Hogan, Recreation Director, Jon Ketzenberg, Parks Superintendent
DATE: June 20th, 2023
RE: Tegels Park Shelter Rental Fees
DEPT: Parks and Recreation
CONTACT: Tim Hogan 507-822-0514 (e-mail- tim.hogan@windommn.com)

Recommendations/Options/Action Requested

Recommendation from the Parks and Recreation Commission to set the new Tegels Park Shelter Rental Fees to the following rates which would also include sales tax. Recommendation to also include Kastle Kingdom Shelter Rental Rate at $40.00 to include current sales tax.

Tegels Park Shelter
Half Day: $55.00 [51.46 + 3.54 (tax)] = $55.00
Full Day: $110.00 [102.92 + 7.08 (tax)] = $110.00
Bathroom & Kitchen area: Additional $25.00 [23.39 + 1.61 (tax)] = $25.00
Damage Deposit: $150.00 (Refundable)

Kastle Kingdom Shelter
Full Day: $40.00 [37.42 + 2.58(tax)] = $40.00

Fiscal Impact

With the new Tegels Park Shelter that is being built by the Lions Club and will be gifted to the City upon completion the Park and Recreation Commission would like to see the rates increased based of the value of the shelter as well as the amenities provided. These increased rates as well as having a damage deposit will help with maintenance and repairs as needed.

RESOLUTION #2023-

INTRODUCED:
SECONDED:
VOTED: Aye:
Nay:
Absent:

RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR SHELTER HOUSE RENTAL

WHEREAS, City Code Section 3.02 authorizes the City Council to establish rates and charges for municipal utilities (including, but not limited to, services, permit fees, connection and meter reading and checking fees, disconnection fees, reconnection fees including penalties for non-payment); and

WHEREAS, the City Council periodically establishes rates and fees for municipal utilities; and

WHEREAS, the Windom Park and Recreation Commission recommends to the Windom City Council to change the rental rate for the Shelter House at Kastle Kingdom and establish a rental rate for the new Tegels Park Shelter House; and

WHEREAS, it is in the best interests of the City of Windom and its citizens to operate the city enterprise funds in a cost-effective manner.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

Change the monthly rate for shelter house rentals as set forth below effective June 21, 2023.

Tegels Park Shelter
Half Day: $55.00 [51.46 + 3.54 (tax)] = $55.00
Full Day: $110.00 [102.92 + 7.08 (tax)] = $110.00
Bathroom & Kitchen area: Additional $25.00 [23.39 + 1.61 (tax)] = $25.00
Damage Deposit: $150.00 (Refundable)

Kastle Kingdom Shelter
Full Day: $40.00 [37.42 + 2.58(tax)] = $40.00

Adopted this 20th day of June, 2023.

Dominic Jones, Mayor

ATTEST:

Steven Nasby, City Administrator

RESOLUTION #2023-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
Nay:
Absent:

A LOCAL GOVERNMENT RESOLUTION APPROVING SUBMISSION OF A BUDGET REQUEST TO THE MINNESOTA DEPARTMENT OF MANAGEMENT AND BUDGET FOR CONSIDERATION IN THE 2024 LEGISLATIVE SESSION

WHEREAS, the Department of Management & Budget is accepting requests for state appropriations for capital improvement projects from local governments; and

WHEREAS, the City of Windom has identified the Red Leaf Court/18th Avenue Storm Water Drainage Project as its number one priority for submission and consideration in the 2024 Legislative Session.

WHEREAS, bond proceeds may only be used for qualified capital expenditures including pre-design/design expenses, construction, furnish and equip; and

WHEREAS, The City of Windom City Council during their meeting held on June 6th approved submission of a Capital Budget request to Minnesota Management and Budget for the Red Leaf Court/19th Avenue Storm Water Drainage Project; and

WHEREAS, the State bond funding for local projects is limited to no more than 50% of the total capital costs for the projects.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Windom, Cottonwood County, Minnesota, as follows:

1. The City Council of Windom supports the above-described project and further approves that a bonding request be submitted to the State of Minnesota for a project with a total cost of $993,000.

2. That the City of Windom will act as legal sponsor for the project contained in the capital budget request that has been submitted on or before June 16, 2023.

3. That if funding is provided by State bonding, the Windom City Council will provide a financial commitment of approximately 50% of the project costs through local resources.

4. That the City of Windom has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

5. That upon approval of its bonding application, the City of Windom may enter into an agreement for the above-referenced project, and that the City of Windom certifies that it will comply with all applicable laws and regulations.

6. That the City Administrator and/or Mayor are hereby authorized to execute such documents as are necessary for the submission of bond requests and the implementation of the project on behalf of the City of Windom.

Adopted by the Council this 20th day of June, 2023.

____
Dominic Jones, Mayor

Attest:______________________________
Steve Nasby, City Administrator

18th Avenue Storm Sewer
Preliminary Quantities & Cost Opinion (2024 Estimated Costs)
Windom, Minnesota

June 8, 2023

ITEM NO.	NO. OF UNITS	ITEM DESCRIPTION	UNIT COST		TOTAL ITEM COST
Storm Sewer Bypass					
1.	1455 ln. ft.	54" RCP Storm Sewer	$300.00 /ln. ft.	=	$436,500.00
2.	77 ln. ft.	36" RCP Storm Sewer	$240.00 /ln. ft.	=	$18,480.00
3.	20 ln. ft.	24" RCP Storm Sewer	$200.00 /ln. ft.	=	$4,000.00
4.	290 ln. ft.	15" RCP Storm Sewer	$85.00 /ln. ft.	=	$24,650.00
5.	1 ea.	Pipe Bend	$4,200.00 /ea.	=	$4,200.00
6.	4 ea.	Single Grate Intake	$4,000.00 /ea.	=	$16,000.00
7.	11 ea.	36" Tee Intake	$7,500.00 /ea.	=	$82,500.00
8.	1 ea.	Storm Manhole	$6,700.00 /ea.	=	$6,700.00
9.	2 ea.	Open Throat Area Intake	$13,500.00 /ea.	=	$27,000.00
10.	1 ea.	36" RCP Apron	$2,500.00 /ea.	=	$2,500.00
11.	1 ea.	54" RCP Apron	$4,700.00 /ea.	=	$4,700.00
12.	3 ea.	Lower Water Main	$8,000.00 /ea.	=	$24,000.00
13.	1,500 ln. ft.	Ditch Restoration	$10.00 /ln. ft.	=	$15,000.00
14.	8 ea.	Connect to Existing Storm Sewer	$4,000.00 /ea.	=	$32,000.00
15.	175 sq. yd.	Driveway Pavement	$115.00 /sq. yd.	=	$20,125.00
16.	225 sq. yd.	Replace Pavement Patch	$115.00 /sq. yd.	=	$25,875.00
17.	1 LS	SWPPP Management	$5,000.00 /LS	=	$5,000.00
18.	1 LS	Seeding, Fertilizing and Hydro Mulching	$5,000.00 /LS	=	$5,000.00
19.	1 LS	Mobilization and Traffic Control	$65,000.00 /LS	=	$65,000.00
		Construction Subtotal			$819,230.00
		Contingencies (10%)			$82,770.00
		Engineering and Testing			$91,000.00
		Estimated Subtotal			**$993,000.00**

MEMORANDUM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator
DATE: June 16, 2023
RE: THC & Recreational Cannabis Regulation -

At the June 6th City Council meeting there was discussion on possible options for regulating THC and Cannabis. Please see below:

- Take no action, leaving the State laws, that focuses on the production of hemp-based THC and cannabis products, as the only applicable restriction(s); thus, allowing any retailers to carry and sell the product to people at least 21 years of age.
- Adopt licensing regulations. Licensing regulations can be drafted many different ways; current licensing practices in the City include the following:
    - Cigarettes – the City issues licenses for a fee, but no restrictions on the number of licenses or location of retailers.
    - On-sale liquor – licenses are limited to a specific number (number of liquor licenses are regulated by State statute).
    - Off-sale liquor – the City of Windom retains the sole rights to retail sales.

An additional consideration is to view the licensing of THC and Cannabis sales separately. THC sales of products, at the higher THC levels goes into effect on August 1 along with the cannabis laws; however, the dispensaries for cannabis will not be formalized until State licensing is available in 2024. As such, the City could choose to license THC products (e.g. gummies, beverages, etc.) and cannabis dispensaries at different numbers.

City Council consensus from the June 6th meeting was to contact Cottonwood County about their interest in handling the licensing of cannabis and THC products so that the rules\regulations and enforcement is consistent in all municipalities in Cottonwood County. The Cottonwood County Board of Commissioners has placed an item on their June 20th agenda for discussion. Additionally, I have reached out to the City of Mountain Lake and Windom Area School district to let them know that the City of Windom had brought this item to the County Board for consideration.

The Council packet has some additional information on TCH and a link was also provided with information from the Minnesota Department of Health that provided on overview of the new law.

DEPARTMENT OF HEALTH

Updates on Lower-Potency Hemp Edible Products

Minnesota Department of Health sent this bulletin at 06/09/2023 02:01 PM CDT

DEPARTMENT OF HEALTH

Updates on Lower-Potency Hemp Edible Products

View this as a webpage

NOTE: This guidance contains revisions from the version sent on June 5 (see italicized text).

June 9, 2023

Fall deadline set for business registration

Resources to help retailers get ready

Gov. Tim Walz signed into law Minnesota's adult use cannabis regulation on May 30, 2023. Within the law are regulations that address the public health and safety protections for lower-potency hemp products *(edible cannabinoid products)* sold in the state. This includes edibles, beverages, and topicals.

The law transfers regulatory authority from the Board of Pharmacy to the Office of Medical Cannabis at the Minnesota Department of Health.

By Oct. 1, 2023, all establishments (including exclusive liquor stores) that sell lower-potency hemp products containing THC, CBD, or both, must register with the State of Minnesota. The Office of Medical Cannabis is preparing the registration form and will announce when it is ready. There will be no cost to register.

In the meantime, retail establishments that sell lower-potency hemp products are encouraged to assess their inventory to ensure it meets all state requirements. The Office of Medical Cannabis will work with retailers to provide guidance on addressing inventory corrections prior to enforcement.

What does this mean?

Lower-potency hemp edibles or beverages (*edible cannabinoid products*) can only be sold in Minnesota to people age 21 or older.

Effective May 31, 2023, edible products sold in Minnesota must be compliant with the law:

- If the lower-potency hemp edible is intended to be consumed as a beverage, the

container may not contain more than 2 servings and no more than 5 mg of delta 8 THC per serving, or 10 mg total THC.
- If the product is an edible, the package cannot contain more than 5 mg delta 8 or delta 9 THC per serving and 50 mg total THC per package.
  - Each serving must be scored, wrapped, or another indicator that clearly distinguishes each serving.
  - The edible products cannot contain synthetic *cannabinoids* or artificially derived cannabinoids, *other than delta-8 or delta-9 THC.*
  - Edibles must be in a child-resistant, tamper-evident, and opaque package or container.
- Each batch of the product must be tested in an accredited laboratory The product cannot be contaminated or have more than trace amounts of mold, residual solvents or other catalysts from processing, pesticides, fertilizers, or heavy metals. In addition, the amount or percentage of cannabinoids on the label must be confirmed through testing.
- The product label must identify the amount or percentage of cannabinoids, the number of servings, list of ingredients, and the statement "Keep out of the reach of children."

Topical products containing hemp-derived cannabinoids intended for external use only, such as creams or ointments, may be sold in Minnesota and must be advertised as such.

Effective May 31, 2023, products containing *nonintoxicating cannabinoids that are* intended to be smoked or vaped **are not allowed** in Minnesota.

Help us spread the word!

Share this email with others so we can amplify this message. Also, encourage your network to sign up for this email update.

Learn more

Visit Lower-Potency Hemp Edibles to get more details. Check the website often for updates.

Questions?

Submit your questions to health.hempedibles@state.mn.us.

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Tim Hogan, Recreation Director
DATE: June20th, 2023
RE: Seasonal Part Time
DEPT: Arena & Parks
CONTACT: Tim Hogan 507-822-0514 (e-mail- tim.hogan@windommn.com)

Recommendations/Options/Action Requested

Recreation Director recommends that the City Council take the following action and hires Travis Janssen as a part times seasonal employee for the Arena and Parks Department.

Issue Summary/Background

Travis has worked for the City of Windom as a part time seasonal employee in the past and would assist us with work at the Arena and in the Parks.

Fiscal Impact

Money is budgeted to pay the wages of seasonal employees of the Arena and Parks Department.

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator
DATE: June 16, 2023
RE: Suspension of Vacation\Comp Hour Accruals – Police Department
DEPT: Administration
CONTACT: Steve Nasby, City Administrator: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Consider authorizing the City Administrator and Police Chief to approve temporary waiver of vacation and\or comp time accrual limits for the Windom Police Department through December 31, 2023.

Issue Summary/Background

The Windom Police Department is currently down two officers and another officer has recently accepted a position in Mountain Lake. Recruitment efforts are on-going, but until these positions are refilled there will be additional shifts and limits on the use of vacation and\or comp time. To be fair to the officers so they do not lose rightfully accrued leave, the City Administrator is recommending that the accrual limits be temporarily waived on a case by case basis. The waiver would be at the discretion of the Police Chief and City Administrator for the rest of the calendar year or until the Department is fully staffed, whichever comes first. The Personnel Policy and LELS labor contract permit the City Council to waive the accrual limits.

Fiscal Impact

Accrued vacation or comp time would be paid time when used.

Attachments

1. None.

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Personnel Committee
DATE: June 12, 2023
RE: Modification to LELS 2023 Wage Scale
DEPT: Police
CONTACT: Scott Peterson, Chief: Scott.Peterson@windompdmn.com

Recommendations/Options/Action Requested

The Personnel Committee recommends that the City Council take the following action:

1. Approve a Memorandum of Agreement with Law Enforcement Labor Services, Inc amending the 2023 wage scale.

Issue Summary/Background

The Personnel Committee met with Chief Peterson on May 16th and May 30th to discuss the filling of vacancies in the Windom PD. Chief Peterson noted that two officers left in April and the openings had been placed on the Minnesota POST site. Due to the high number of jobs available and very competitive pay there were no applications received, but one recent graduate was going to apply for the position. To help recruit new officers the Personnel Committee agreed on May 16th to permit the starting wage to be increased on the existing 2023 wage scale. At the May 30th Personnel Committee meeting the Chief informed the Committee that another officer was leaving to accept a position in Mt. Lake and they still had no offers extended to new officers. He noted that the retention of officers is key to maintaining a department and requested an immediate raise for current officers to combat other departments trying to recruit our staff. The Personnel Committee is recommending that the 2023 wage scale be amended for the bargaining unit officers as shown in the MOA with LELS and that both the Chief and Assistant Chief also receive the same $3/hour wage increase on July 1st.

Fiscal Impact

Impact to the 2023 Police budget would be approximately an additional $45,000 to $50,000. The timing of new officer hiring is unknown, but the estimate includes the increased starting wage.

Attachments

1. City of Windom and LELS Memorandum of Agreement – 2023 Wage Modification

MEMORANDUM OF AGREEMENT

This Memorandum of Understanding is made and entered into by and between the City of Windom (hereinafter referred to as the "Employer"); LELS - Licensed Peace Officer Unit – Local 351 (hereinafter referred to as "Union").

WHEREAS, the Employer and Union are parties to collective bargaining agreements effective January 1, 2021 through December 31, 2023; and;

WHEREAS, as of June 20, 2023, The City of Windom wishes to modify Appendix A of the labor agreement between the parties.

NOW, THEREFORE, the Employer and Union agree as follows:

To modify the current labor agreement for current employees covered by the bargaining unit with the exception of an officer hired in November 2022 and any new employees hired in 2023.

Both Employer and Union agree that recognition of changing general labor markets and to enhance employee retention the wage scale in the current labor agreement addressed in Appendix A shall be modified to increase the hourly wage by $3.00 from July 1, 2023 to December 31, 2023. Both Employer and Union agree this MOA does not set a precedent nor past practice for either the Union or Employer and may be further negotiated at the request of either party.

This Memorandum of Understanding represents the complete agreement between the parties relative to this matter.

Dated this 20th day of June, 2023.

CITY OF WINDOM	**LAW ENFORCEMENT LABOR SERVICES, INC.**
By:____________________	By:____________________
Mayor, City of Windom	Business Agent
By:____________________	By:____________________
City Administrator, City of Windom	Union Steward